

# LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

**Today's Date is Tuesday, December 8, 2020.**

**I.** The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:30 a.m.

**II. Roll Call:** In attendance were board members: Lynn McNitt, Jerry Johnson, Mike Mines and Julie Stephens via Zoom. Mike Schell's absence was excused. Jess Whiddon Brett Bergseid, Bill Gattis and Ashley Mines were also present via Zoom. Malinda McDonald is the recording secretary.

## **Board of Directors:**

**President:** Lynn McNitt

**Vice-President:** Jerry Johnson

**Secretary:** Mike Schell

**Treasurer:** Michael Mines

**Board Member:** Julie Stephens

## **III. Workshop**

### **A. Executive Director Report-**

- 1. 2021 budget packet for approval-** Attached along with resolutions.

**Review October financials-** Dental income is down about \$27,000 over October 2019. Medical income is down approximately \$72,000. Dental expense is down about \$9,300. Advertising is up about \$5,000. Dues and subscriptions are down up about \$7,000. Staff education is down about \$6,000. Wages are down around \$23,000. Repairs and maintenance are up about \$14,700 due to garage work, parking lot reseal, and new alarm panel. Utilities are down about \$5,000.

**Grants update-** We were accepted for the \$125,000 CO Health Foundation grant for Team Based Care. These funds will be received in 2 separate payments, one now and one at the end of the 24 month program. A total of \$54,000 in grants have been successfully awarded in 2020. We are awaiting a portion of the \$125,000 grant funding now. There is a grant for covid relief of \$25,000 pending as well as one for x-ray upgrades in the amount of \$20,000.

**January meeting date-** Set to Tuesday, January 26<sup>th</sup>. Will approve the meeting resolution of time and date during January meeting.

- 2. Business Development-** *None*

- 3. Community Relations-** Susan's article is ready to be advertised in the paper.

- 4. Personnel-**

**Updated organizational chart for approval-** Will update mid-level provider title to Advanced Practice Provider.

- B. **Board Members Report-** Lynn wanted to thank everyone who worked on the PA agreement renewals/organizational chart updates. She also wanted thank Ashley for her work on the grants.
- C. **Medical Director Report-** Dr. Gattis reports that lab check off was done recently. We also may receive a few doses of IV treatment that could be utilized if we were to have a high risk patient with COVID. This is still a work in progress. Our staff is on the list to receive vaccines from public health when they become available.
- D. **Dental Director-** Started seeing patients yesterday. Has a full schedule for the week. Happy to be here. Everything going smoothly so far.
- E. **Strategic Planning Update-** *None*
- F. **Any other items-** *None*

**IV. MEETING-** 9:01am

**A. Consider any updates to the meeting agenda:**

*None*

**B. Consider approval of Minutes from prior board meetings 11/17/2020:**

**Motion:** Michael Mines

**Second:** Jerry Johnson

**Vote:** All vote yes

**Motion Carries**

**C. Consider approval of updated organizational chart:**

**Motion:** Julie Stephens

**Second:** Jerry Johnson

**Vote:** All vote yes

**Motion Carries**

**D. Consider approval of 2021 budget:**

**Motion:** Michael Mines

**Second:** Jerry Johnson

**Vote:** All vote yes

**Motion Carries**

**E. Consider approval of Operation Budget Resolution 2020-05:**

**Motion:** Jerry Johnson

**Second:** Michael Mines

**Vote:** All vote yes

**Motion Carries**

**F. Consider approval of Resolution 2020-06 for the 2020 mill levy:**

**Motion:** Michael Mines

**Second:** Jerry Johnson

**Vote:** All vote yes

**Motion Carries**

**V. CITIZEN COMMENTS FROM FLOOR:** None

**VII. Adjourn**

Meeting is adjourned at 9:10 a.m. Next meeting will be on Tuesday, January 26, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

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(Secretary)

Date

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(Recording Secretary)

Date

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