

**LAKE FORK HEALTH SERVICES DISTRICT  
BOARD OF DIRECTORS- REGULAR MONTHLY MEETING**

*The mission of the Lake Fork Health Services District is to serve the community with compassionate quality healthcare.*

**Today's Date is Thursday, December 19, 2023.**

**I. The regular monthly meeting of the Lake Fork Health Services District was called to order by Lynn McNitt at 8:32AM.**

**II. Roll Call:** In attendance were board members Lynn McNitt, Katie Elkins, Hector Gomez, & Jordan Kaminski. Also in attendance were Bill Gattis, Rachel Moore, and Bob Downs. Also in attendance via Zoom was Sherry Hulsman. The recording secretary is Rachel Moore.

**Board of Directors:**

**President:** Lynn McNitt

**Vice-President:** Jordan Kaminski

**Secretary:** Hector Gomez

**Treasurer:** Katie Elkins

**Board Member:**

Prior to the workshop, Lynn requested all participants in Zoom to please raise their hand or unmute and wait to be recognized.

**III. Workshop**

**A. Executive Director Report-**

**1. Financials-**

~~a. November Financials & Patient Count~~

- |     |              |      |
|-----|--------------|------|
| i.  | Medical 2023 | 2022 |
| ii. | Dental 2023  | 2022 |

- b. 2024 DRAFT Budget: Due to the Proposition HH failing and Governor Polis changing the proposition so he can push it through without a vote, we are unable to approve the 2024 Budget. The deadline for approval is January 10<sup>th</sup>, 2024. See attached email with deadline changes. Various workday budgets were looked at based on budget & staffing concerns. Staffing doesn't seem like it will be as much of an issue as previously thought. And the Insurance Incentive line item shows a promising amount of income. The attached budget includes a 5-day work week from Jan-May and Oct-Dec and a 6-day work week June-Sept.
- c. EMS Security Upgrades: Jasper will purchase and install biometric keypads. Rachel, Jim, and Buffy still need to meet to discuss camera placement.
- d. 2023 Total Program Evaluation: Due to sending out the request so late, not all the evaluations were received.
- e. Capital Authorization 23-010 Dell Rack Server to support the Dexis Dental X-ray
- f. Capital Authorization 23-011 TriNet Supply Inventory system to update the current tedious by hand system Rachel will reach out to the Endowment Fund to request a 50% match for both grants. Rachel will also reduce the number of users to 7 on the inventory system to reduce the monthly cost.

**2. Business Development-**

**3. Community Relations-**

- a. Snowshoe Race: we need to come up with a T-shirt design. Katie will talk to Naam, the LCCS art teacher, to see if the kids can do a creative medical themed skeleton. We can also ask Kate Hopson.

**Motion:** Jordan Kaminski  
**Second:** Hector Gomez  
**Vote:** all vote yes  
**Motion carries**

**D. Consider motion to approve Emergency Operations Plan.**

**Motion:** Jordan Kaminski  
**Second:** Katie Elkins  
**Vote:** all vote yes  
**Motion carries**

**E. Consider motion to approve changing January's Board Meeting Date.**

**Motion:** Hector Gomez  
**Second:** Katie Elkins  
**Vote:** all vote yes  
**Motion carries**

**F. Consider motion to approve minutes from prior meeting- 11/28/2023.**

**Motion:** Jordan Kaminski  
**Second:** Katie Elkins  
**Vote:** all vote yes  
**Motion carries**

**VI. CITIZEN COMMENTS FROM FLOOR:**

**VII. Adjourn.**

Meeting is adjourned at 10:34AM. Next meeting will be on Tuesday, January 9, 2024, at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Lynn McNitt 1-9-24  
(President) Date

Hector Gomez Jan/9/2024  
(Secretary) Date

Rachel 1/9/2024  
(Recording Secretary) Date