

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Tuesday, November 17, 2020.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:42 a.m.

II. Roll Call: In attendance were board members: Lynn McNitt, Jerry Johnson, Mike Schell, Mike Mines and Julie Stephens via Zoom. Jess Whiddon, Bob Downs, Ashley Mines, and Dr. Gattis were also present via Zoom. Malinda McDonald is the recording secretary.

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Michael Mines

Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

- 1. WSB server replacement estimate-** Presented by Dan Wampler. Last server upgrade was in 2009 so we are in need of new software and a network upgrade.
- 2. Financial-**

From Treasurer- Positive cash flow for 3rd quarter.

2021 preliminary budget is presented- Will approve during December meeting. The finance committee met and discussed the 2021 budget. They concluded that it would be wise at this time to use a more conservative measure as far as expected patient fees received since COVID is still ongoing at this time and 2021 travel restrictions are also uncertain at this time. If there were more travel restrictions in place during 2021 we could see less tourist visiting Lake City.
- 3. Business Development-** *None*

Community Relations-

Julie Stephens- Positive comments in regards to LCAMC posted on Facebook by Julie. Dr. Uchida and Jessica's articles have been in the paper recently.

4. Personnel-

PA agreement renewals- Will be discussed by personnel committee after this meeting.

Positive feedback- Jess wanted to acknowledge all staff for the positive feedback that she has heard from patients. Often, patients relate that they are so impressed with how nice everyone at the clinic is. They make these comments either in person, by letter, or in phone conversations after they have visited LCAMC. Thank you staff for your ongoing friendliness and compassion with all patients.

5. **CMS Survey Update-** Had second site visit and everything went well. The survey is now complete and approved.
6. **December board meeting date-** Set to December 8th so budget can be approved.
7. **Total Program Evaluation-** For approval today.

B. **Board Members Report-** *None*

C. **Medical Director Report-** *None*

D. **Dental Director-** *None*

E. **Strategic Planning Update-** *None*

F. **Any other items-** *None*

IV. MEETING

A. Consider any updates to the meeting agenda:

None

B. Consider approval of Minutes from prior board meetings 10/20/2020:

Motion: Mike Schell

Second: Jerry Johnson

Vote: All vote yes

Motion Carries

C. Consider approval of capital authorization 20-004, server upgrade:

Motion: Jerry Johnson

Second: Michael Mines

Vote: All vote yes

Motion Carries

D. Consider approval of 2020 Total Program Evaluation:

Motion: Jerry Johnson

Second: Mike Schell

Vote: All vote yes

Motion Carries

V. CITIZEN COMMENTS FROM FLOOR: *None*

II. Adjourn

Meeting is adjourned at 9:45 a.m. Next meeting will be on Tuesday, December 8th, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care complex.

President) _____ Date 12/8/2020
Lynda McWitt

Secretary) _____ Date 12-14-2020
Michael Bell

Recording Secretary) _____ Date 12/14/2020
W. Spence