

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Tuesday, October 20, 2020.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:32 a.m.

II. Roll Call: In attendance were board members: Lynn McNitt, Jerry Johnson, Mike Schell, Mike Mines and Julie Stephens. Jess Whiddon, Storm Gozzola, Bob Downs, Ashley Mines were also present. Malinda McDonald is the recording secretary.

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Michael Mines

Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

1. Financial-

Review of September 2020- Medical Patient counts through September 2020 were 2,189 vs 2,387 in 2019. Dental patient counts through September 2020 were 446 vs 578 in 2019.

September 2020 YTD P&L- Rental space income is up about \$4,300. Dental patient income is down approximately \$19,000. Medical patient income is down about \$60,000. Dental expenses are down about \$8,500. Advertising is up around \$5,200 due to advertising for the director positions. Computer services are down around \$18,000 due to the new EMR fees being recorded under accounting. Staff education is down approximately \$6,000. Wages are down about \$29,000. Maintenance is up about \$13,000 due to parking lot resurface, EMS garage, x-ray system repairs, and fire alarm panel change. Grant income is up around \$220,000 due primarily to COVID funds received. Net income is around \$178,000 better than September 2019.

Checking account signer update- Remove Gina Carr as signer. Add William Gattis as signer. Maintain Lynn McNitt, Gerald Johnson, Michael Mines, Michael Schell, and Julie Stephens.

Also add behavioral health checking account- All above signers still applicable.

2. Business Development- None

3. Community Relations- None

4. Personnel-

Dental Director Position Update- Dr. Bret Bergseid has accepted the position. He will begin to provide services in December. Dr. Uchida will be here through November.

- 5. CMS Survey Update-** Received survey results. The dispensary was the only area cited. We had a few multi-dose vials that were expired according to date opened. These are good for 28 days from the date open. We have put procedures into place to rectify the error. Also asking for update approval on a policy. We were also cited for nursing staff dispensing medications. The providers, MD, PA, and NP will be dispensing medications for now. We submitted our plan of correction last week and it has been approved. We will have another survey visit to make sure that the plan of correction is being enforced appropriately. Staff have been informed and have signed acknowledgements of this information/policy change.

It is our pharmacists understanding that as an “other outlet” our nursing staff should be able to dispense medications by delegation from the pharmacist and/or medical director so we will continue working on this matter.

- 6. Policies update for approval-** Pertaining to updates needed after the survey.

- 7. Alpine Gateway Lease-** To be approved and signed for behavioral health lease.

B. Board Members Report-

Lynn- Thank you to those who helped to pick-up trash along our adopted area of Hwy 149.

Mike M- No *DASHBOARD* this month. The numbers came in too late from the accountant.

*Julie-*Reported positive PR. She was notified when the high dose flu vaccine came in and removed a splinter the way Ashley had told her about and put both of these things on *Facebook*. She received some positive comments. Also, there will be an article on Dr. Uchida in the upcoming newspaper and an article on Jess after that.

C. Medical Director Report-

“It’s good to be here seeing patients and the staff is fantastic.”

D. Dental Director- None

- E. Strategic Planning Update- Marketing committee should meet soon to discuss ideas for advertising for new MD. We are advertising free physicals with the new MD today and will have those available through December.**

F. Any other items- None

IV. MEETING

A. Consider any updates to the meeting agenda:

None

B. Consider approval of Minutes from prior board meetings 09/24/2020:

Motion: Jerry Johnson
Second: Mike Schell
Vote: All vote yes
Motion Carries

C. Consider approval of updates to policies Operations-09 and Operations-10:

Motion: Mike Schell
Second: Jerry Johnson
Vote: All vote yes
Motion Carries

D. Consider approval of Alpine Gateway lease for behavioral health mobile services

Motion: Julie Stephens
Second: Mike Mines
Vote: All vote yes
Motion Carries

V. CITIZEN COMMENTS FROM FLOOR: None

I. Adjourn

Meeting is adjourned at 9:28 a.m. Next meeting will be on Tuesday, November 17, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care complex.

President)

Date

Lynn McDitt

11/17/2020

Secretary)

Date

Michael Schell

12-14-2020

Recording Secretary)

Date

Alvinda McDonald

12-14-20