

**LAKE FORK HEALTH SERVICE DISTRICT**  
**BOARD OF DIRECTORS MONTHLY MEETING AGENDA**

**MISSION STATEMENT**

*The mission of the Lake Fork Health Service District is to enhance the quality of life in our community by compassionately promoting wellness and providing quality health services.*

**Thursday, July 23, 2020 – Moseley Health Care Complex, Zeller Wellness Center**

**I. CALL TO ORDER-** Approximately 8:30AM

**II. ROLL CALL**

**III. WORKSHOP**

A. Executive Director Report-

1. Financial (Michael M., Lynn, Dr. Carr, Jessica)-

2. Business Development (Mike A., Michael M.)-

3. Community Relations (Julie, Jerry)- Blood Drive, Monday, August 31. Health Fair, Monday November 16.

4. Personnel (Dr. Carr, Jessica, Lynn, Jerry)- Medical Director interview update. Dental Director CV update.

5. Appendix G, advertised clinic hours for approval by board.

B. Presidents Report-

C. Medical Director Report-

D. Dental Director Report-

E. Strategic Planning Updates-

F. Any other items-

**IV. MEETING AGENDA ITEMS**

A. Consider any updates to the meeting agenda.

B. Consider approval of minutes from prior board meetings- 06/25/2020.

C. Consider approval of revision to advertised clinic hours for appendix G.

**V. CITIZEN COMMENTS FROM THE FLOOR**

**VI. ADJOURN**

Times stated are approximate and the agenda may be modified as necessary at the discretion of the Board.

Appendix G- Lake Fork Health Service District

Hours of Operation and Medical Provider Hours

Hours of Operation

Following are hours of operations that will be in effect for the Lake City Area Medical Center, unless otherwise posted in advance at the main entrance. The Clinic closes for lunch from 12:00 -13:00.

Lake City Area Medical Center Hours of Operation				
Day	Open	Close	Open	Close
Sunday	1:00 pm (MAY-SEPTEMBER)	5:00pm (MAY-SEPTEMBER)	CLOSED FROM OCTOBER-APRIL	CLOSED FROM OCTOBER-APRIL
Monday	9:00am	12:00pm	1:00pm	5:00pm
Tuesday	9:00am	12:00pm	1:00pm	5:00pm
Wednesday	9:00am	12:00pm	1:00pm	5:00pm
Thursday	9:00am	12:00pm	1:00pm	5:00pm
Friday	9:00am	12:00pm	1:00pm	5:00pm
Saturday	9:00am	12:00pm	1:00pm	5:00pm

Normal Staff Hours- Medical Providers

Following are normal staff hours for the medical providers for the Lake City Area Medical Center. Changes may occur periodically for vacations, training, conferences, and other routine leaves.

Gina Carr, MD office hours are:  
As needed

Robert Downs, PA office hours are:  
4 Days Per Week  
Monday- Saturday 9:00am-5:00pm  
Sunday 1:00pm-5:00pm

Ashley Mines, PA office hours are:  
4 Days Per Week  
Monday- Saturday  
9:00am-5:00pm  
Sunday 1:00pm-5:00pm

### Holiday Closings

All holidays will be posted one (1) week prior to closure. The clinic recognizes most national holidays such as the following:

New Year's Day	Full Day
Memorial Day	Full Day
Fourth of July	Full Day
Labor Day	Full Day
Thanksgiving Day	Full Day
Christmas Eve	½ Day
Christmas Day	Full Day
New Year's Eve	½ Day