

**LAKE FORK HEALTH SERVICE DISTRICT
BOARD OF DIRECTORS- REGULAR MONTHLY MEETING**

The mission of the Lake Fork Health Service District is to serve the community with compassionate quality healthcare.

Today's Date is Tuesday, July 25, 2023.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:36 a.m.

II. **Roll Call:** In attendance were board members Lynn McNitt, Jordan Kaminski (left early before the meeting), Hector Gomez and Hunter Lear. Katie Elkins is excused. Also in attendance were Bob Downs, Rachel Moore, Jess Whiddon and Dr. Gattis. The recording secretary is Malinda McDonald.

Board of Directors:

President: Lynn McNitt
Vice-President: Jordan Kaminski
Secretary: Hector Gomez
Treasurer: Katie Elkins
Board Member: Hunter Lear

III. Workshop

A. Executive Director Report-

1. Financials-

a. June Financials & Patient Counts

June 2023 Medical Pts: 257 June 2022: 344

June 2023 Dental Pts: 42 June 2022: 53

b. Discussion to transfer \$ from Community Banks to COLO Trust

c. Mosely Health Care Complex building update:

i. Rachel has reached out twice to Legacy Electric and once to Ardent Electric for quotes on the heat tape repair/replacement, hood vents in the apartment, an infrared scan, a surge suppression device installation on the main and distribution panels and replacement of the AC unit in the electrical equipment room.

ii. A ProNet rep came out and inspected the foundation and reviews the building plans. Rachel has not heard anything more on the foundation claim.

2. Business Development-

a. Non-emergent medical transportation. -Bob checked with Medi Trans and a round trip ride to Gunnison is \$295.00 out -of-pocket. Medi Trans is meant to transport Medicaid patients and is covered through that insurance. This is a problem that needs to stay on our radar.

3. Community Relations-

a. Discuss financial donation to Stick Horse Rodeo: Rachel thinks this agenda item should read *Discuss financial donation line item in 2024 Budget?* And how we determine who to donate to...or do we not donate to any organization?

4. Personnel-

a. Update on OPER-17 End of Life Policy- *No Policy needed, Gunnison has End of Life Providers.*

b. Review ORG Policies

c. Business Options credentialing service: see email in the packet; I think the option to work alongside one of their reps would work. Just something to make sure that the credentialing is done correctly and any maintenance that needs to be done in a timely manner can happen.

- d. Operating hours change and staff shortage: we are requesting to close on Sundays and at 12:00 on Saturdays. We have two full time RNS, one part time MA and a PRN RN to cover 48 Winter and 51 Summer clinic hours plus 136 Winter and 117 Summer after hours. The acuity of our patients has increased and is very taxing on all our staff.
- e. Creation of Executive Assistant position: Rachel is learning more and more about the Executive Director's position she accepted in the Fall of 2021. Soon after she started, there were complications that arose that could not have been anticipated and the one that is lingering is staffing. She has tried to hire a dental assistant that would include part-time reception and medical assistants. After two BOD asked if she needed an assistant, she thought maybe it would be a good idea to hire an assistant who could focus on the Mosely Health Care Complex and Reception while she could focus on Human Resources and help as a Medical Assistant. This still leaves a gap in Dental.

5. SDA Manual Review- Chapter IX Tabor

TABOR [Taxpayer's Bill of Rights] is one of the most significant and complex laws that applies to special districts. TABOR is a provision of the Colorado Constitution that prohibits governmental entities, including special districts, from incurring multiple fiscal year financial obligations without voter approval, and also imposes tax, debt, revenue, and spending limitations.

Introduction

The interpretation and application of TABOR remains uncertain in many respects and continues to evolve through legislative and judicial interpretations...Neither this chapter nor any other reference within this manual is intended to be a comprehensive legal analysis of TABOR. You are strongly encouraged to seek the assistance of qualified counsel regarding legal issues related to TABOR.

Financial Limitations

Mill Levies: requires voter approval to increase mill levies above the current rate, increase District tax revenue over revenue collected the previous year.

Spending: prohibits the District from increasing its fiscal year spending from the previous year by more than inflation plus local growth, unless exempted by the voter approval of a proper ballot issue.

Debt: requires advance voter approval to create new District debt or financial obligations that extend beyond the current fiscal year, including general obligation and revenue bonds.

Election Requirements: elections are limited by TABOR to the state general election, biennial regular District election, or on the first Tuesday in November of odd-numbered years.

Multiple Fiscal Year Financial Obligations: TABOR prohibits incurring multiple fiscal year financial obligations without voter approval.

Enterprise Exemption: Does not apply to LFHSD

B. Board Members Report-

- a. **Lynn-** had a meeting with Region 10 about grant opportunities and is in touch with a lady to see about infrastructure grants, information on the building foundation has been sent.
- b. **Jordan**
- c. **Katie**
- d. **Hector-** installed a/c in the east apartment last night.
Beth Kendall volunteered her time to alter the oversized comforters in the apartments.
Installed fuel sensor on generator and working on a/c units.
- e. **Hunter**

C. Medical Director Report- the radiology saga continues, contacted 2 tele-radiology services in Colorado and they are not accepting new clients. There are tech advances being made with REI and it seems like the next step would be to contract with GVH.

D. Dental Director

- a. One resume was sent to Dr. Quigley. He has been working solo.

E. Strategic Planning Update

- a. Capital Improvements

- i. Rachel has attempted to get electrical quotes from multiple businesses.
- ii. Rachel has attempted to contact a flooring company in Gunnison.
- iii. Rachel has attempted to get a quote for painting the walls throughout the clinic.

F. Any other items-

IV. MEETING-

A. Consider motion of any updates and approve the meeting agenda.

Remove item B, OPER-17 End of Life Policy. Remove item E, approval of executive assistant position.

Motion: Hector Gomez

Second: Hunter Lear

Vote: All vote yes.

Motion carries.

C. Consider motion to approve ORGANIZATIONAL Policies.

Consider motion to approve ORGANIZATIONAL Policies with updated changes.

Motion: Hector Gomez

Second: Hunter Lear

Vote: All vote yes.

Motion carries.

D. Consider motion to approve new operational hours change.

Beginning August 5th the clinic will close at Noon on Saturdays and be closed Sunday.

Motion: Hector Gomez

Second: Hunter Lear

Vote: All vote yes.

Motion carries.

F. Consider motion to approve minutes from prior meeting- 06/27/2023.

Motion: Hector Gomez

Second: Hunter Lear

Vote: All vote yes.

Motion carries.

VI. CITIZEN COMMENTS FROM FLOOR:

VII. Adjourn.

Meeting is adjourned at 10:16 a.m. Next meeting will be on Tuesday, August 29, 2023, at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Lynn McWitt
(President)

8/29/2023
Date

(Secretary)

Date

Melinda McDonald

8-30-23

(Recording Secretary)

Date