

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Tuesday, June 29, 2021.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:33 a.m.

II. Roll Call: In attendance were board members: Lynn McNitt, Mike Mines, and Julie Stephens. Jerry Johnson via telephone and Mike Schell is excused. Jess Whiddon, Dr. Gattis and Bob Downs were also present. Malinda McDonald is the recording secretary.

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Michael Mines

Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

- 1. Financials-** March 2021 P&L YTD- Dental patient income is about \$6,700 more than March of 2020. Medical patient fee write offs are around \$21,500 less than 2020. Medical patient fees collected were approximately \$9,500 more than March of 2020. Dental expenses are around \$5,000 less than 2020. Personnel expenses are about \$7,500 less than March of 2020. Sales tax income is up around \$7,800. Net income is around \$81,800 more as of March.

April 2021 P&L YTD- Dental patient income is about \$24,000 more than April 2021. Patient fee write offs are around \$15,900 less than 2021. Medical patient fees are approximately \$17,400 more than April of 2020. Personnel expenses are around \$10,000 less. Sales taxes income is up about \$10,400. Net income is around \$112,000 more than April of 2020.

- 2. Business Development-** None

- 3. Community Relations-** None

- 4. Personnel-** None

- 5. SDA Manual Review-** Chapter IV- Public Records

B. Board Members Report-

Julie Stephens- Working on a biography with John Bonner.

Jerry Johnson- Wanted to thank everyone for the volunteer award from the LFHSD.

Lynn McNitt- Would like to thank Jerry for his volunteer time. Lynn would also like to know how often staff has meetings and how do you decide what you will be discussing? Do you go over personnel policy to remind staff? How do you handle it if a board member received a complaint about something that is a violation of the employee handbook? How is this handled if it is someone from the public? **Answer:** Staff meetings are held monthly. Staff are given the Employee Guidelines when they are hired and have to sign an acknowledgment. We also have updates periodically after which staff sign again. We do discuss portions of the Employee Guidelines at times. We have a complaint form that anyone may fill out and from there the executive director and possibly the medical director move forward to respond to investigate and respond to the complaint per policy.

C. Medical Director Report-

Dr. Davis with the ACO came for a visit. LCAMC has continued to be a leader in terms of holding down costs for Medicare patients. We are the lowest on the list of all the primary care facilities signed up for this program. It is presumed that our ability to get our patients in for preventative visits like we do keeps them out of the ER and hospital and keeps Medicare costs down.

We have received a grant to increase the amount of labs we will be able to run here at the medical center.

Part of my role as the medical director is to be a supervising physician for PA's and a methodical way to do that is to include chart reviews to look at the care patients are getting and make sure it is up to par in terms of medical standards. I've got to say "they are doing a great job."

D. Dental Director- None

E. Any other items- None

IV. MEETING-

A. Consider any updates to the meeting agenda:

None

B. Consider approval of Minutes from prior board meetings 05/25/2021:

Remove "via zoom" and minutes are approved

Motion: Michael Mines

Second: Jerry Johnson

Vote: All vote yes.

Motion Carries

C. Consider approval of amendment to Dr. Gattis' employee agreement:

Motion: Michael Mines

Second: Julie Stephens

Vote: All vote yes.

Motion Carries

V. CITIZEN COMMENTS FROM FLOOR: None

VII. Adjourn

Meeting is adjourned at 9:10 a.m. Next meeting will be on Thursday, July 29, 2021 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

Lynn D McNitt

7-29-2021

(Secretary)

Date

Michael Mines

7-29-2021

McDonald
(Recording Secretary)

Date

7/29/2021