

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Thursday, May 28, 2020.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Jerry Johnson at 8:30 a.m.

II. Roll Call: In attendance were board members: Jerry Johnson, Michael Mines and Julie Stephens. Lynn McNitt and Mike Schell were absent because this meeting was intended to be via zoom and lack of internet changed that at the last minute. Both are excused. Dr. Carr, and Jessica Whiddon were also present. Bob Downs is available by phone. Malinda McDonald is the recording secretary.

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Michael Mines

Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

For the month of March 2020-

Medical patient counts through March 2020 were 719 vs 874 as of March 2019. Dental patient counts were 134 through March 2020 vs 198 through March 2019.

Profit and loss through March 2020- Dental patient income is down about \$9,600. Medical patient income is down approximately \$6,800. Accounting is up about \$4,600 due to Athena billing fees being added to this account. Computer expenses are down approximately \$9,800 due to the old billing company being dropped, Practice Partner. Personnel expenses are down approximately \$16,000. Net income is around \$3,200 less than March of 2019.

We received total stimulus payments of \$191,999.29 from HHS to help during the time of COVID.

1. Business Development- None

2. Community Relations- None

3. Personnel- None

Medical Director position update-

Interview Panels-

Phone call- Dr. Carr, Ashley, Bob, & Jessica

Onsite Interviews- Julie Stephens, Dr. Rutherford, Bob, Ashley, Dr. Carr, & one other board member.

Current Interest- We have received 8 CV's and will be reaching out to those Dr.'s to schedule phone interviews.

Medical Director Job Description- Updated and to be approved today.

B. President

Reports: None

C. Medical Director

Reports: Working on community mental health project to provide mobile mental health services. Working on ongoing clinic updates including lab.

D. Dental Director- None

E. Strategic Planning Update- Plan to schedule team building workshop once new MD on board. Retirement plan is finished. Consider banner page advertising for medical center in Silver World. Vests are available for staff/board to use at town events for LCAMC advertisement. We recently "adopted a highway" just north of town, mile marker 74 to 76. You should see our name listed on the signage there soon and staff/board will meet twice per year to clean up that section of highway. Trying to get space for July 4th booth if possible. Continue working on other items as possible.

F. Any other items- Mike Mines is presenting the idea of a "Financial Dashboard" the plan is to keep track of historical data for "year to date" and compares "year to year" for things that don't show up on the balance sheet or income statements and are harder to see. It keeps a closer eye on accounts receivable for comparison. It keeps a better eye on cash flow. Finance committee has been passing around emails creating a rough draft of what this would look like.

IV. MEETING

A. Consider any updates to the meeting agenda: None

B. Consider approval of Minutes from prior month's board meetings 04/23/2020):

Motion: Mike Mines

Second: Julie Stephens

Vote: All vote yes.

Motion Carries

C. Consider approval of revised Medical Director job description:

Motion: Mike Mines

Second: Julie Stephens

Vote: All vote yes.

Motion Carries

Oath Of Office- Oath of office was renewed for Julie Stephens, Michael Mines, Jerry Johnson & Lynn McNitt.

V. CITIZEN COMMENTS FROM FLOOR:

None

VII. Adjourn

Meeting is adjourned at 9:30 am. Next meeting will be June 25, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

Lynn McNitt

6/25/2020

(Secretary)

Date

Michael S. Self

7/19/2020

(Recording Secretary)

Date

Malinda P. Donald

7/20/20