

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Thursday, April 23, 2020.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:36 a.m.

The meeting was held via Zoom.

II. Roll Call: In attendance via Zoom were board members: Lynn McNitt, Jerry Johnson, Mike Schell, Michael Mines and Julie Stephens. Gina Carr, Bernie Krystyniak, Linda Downs, Bob Downs and Jessica Whiddon were also present. Malinda McDonald is the recording secretary.

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Michael Mines

Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

Why are we the staff of Lake City Medical Center here? To see and treat patients!

1. For the month of February 2020-

Medical patient counts through February 2020 were 436 vs 427 as of February 2019. Dental patient counts were 113 through February 2020 vs 133 through February 2019.

February Financials- Dental patient income through February 2020 is up about \$1,500. Medical patient income is down about \$1,700. Medical patient write offs are up around \$21,500 due to writing off of bad debt from the old electronic medical records system. Personnel expense is down around \$10,000. Pharmacy and medications are up about \$3,000. Net income is down about \$13,000 primarily due to the old write offs.

*Note that March and April medical income numbers are still up despite COVID.

Thank you to El Pomar & Cindy Dozier for the \$2,500 grant assistance to cover COVID supply needs in this time and also to Bernie Krystyniak, LCMC Endowment, for accepting those funds for the clinic. Thank you also to Bernie for successfully writing a \$12,000 grant to Next Fifty which help to support LCAMC, Hinsdale EMS, and Silver Thread Public Health District with operation expenses during COVID.

2. Business Development- None

3. Community Relations- Blood drive update. LC Medical Center is attempting to host a blood drive clinic on Friday, June 19th. We need 75 volunteers to make this happen. As of today, we are at 57. Please help us to spread the word and ask people to sign up.

4. Personnel- None

5. Confirm change of Mission Statement to read: The mission of the Lake Fork Health Service District is to enhance the quality of life in our community by **compassionately** promoting wellness and providing quality health services.

6. Confirm change of Vision Statement to read: Your rural destination for quality, compassionate, professional healthcare & **education**.

7. Review capital authorization 20-002, parking lot maintenance.

8. Updates on medical director position and advertising- Advertisement is out to AAFP, LCAMC website, Gunnison, Alamosa, Montrose, Grand Junction, & on several website venues.

The clinic needs to use its resources wisely and be financially responsible. To meet budget, there needs to be a set goal for the medical director position which has been agreed upon between the executive director and the board treasurer. The medical director's time spent in the clinic and job duties will be discussed between the board and potential candidates as stated in the medical director job description. The medical director's primary responsibility is to see patients. There are also other administrative duties to be covered such as lab regulation and PA oversight but the most important job function is patient care.

9. Review Medical Director job description for any needed updates. Will have available at May meeting for approval.

10. Strategic Planning Update- Need to continue working on thoughts and plans as we can through COVID. Marketing committee is extremely important.

B. President

Reports: None

C. Medical Director

Reports: Coordinating with Public Health and EMS during the COVID epidemic as taking up most of Gina's time.

D. Dental Director- Dental has not seen many patients through March or April due to COVID but has a full schedule for the month of May in an attempt to get caught up from the period of time that they couldn't see patients.

IV. MEETING

A. Consider any updates to the meeting agenda: None

B. Consider approval of Minutes from prior month’s board meetings 3/26 & 3/31):

Motion: Julie Stephens

Second: Jerry Johnson

Vote: All vote yes.

Motion Carries

C. Consider approval of Capitol Authorization 20-002, parking lot maintenance:

Motion: Julie Stephens

Second: Mike Schell

Vote: All vote yes.

Motion Carries

V. CITIZEN COMMENTS FROM FLOOR:

Bernie reminded everyone that it is important to keep moving forward with the marketing plan. Bernie would like to see more community involvement on the search committee for the new medical director.

VII. Adjourn

Meeting is adjourned at 9:45 am. Next meeting will be May 28, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

(Secretary)

Date

(Recording Secretary)

Date
