

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Tuesday, March 30, 2021.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:32 a.m.

II. Roll Call: In attendance were board members via Zoom: Lynn McNitt, Julie Stephens, Mike Mines, Jerry Johnson, and Mike Schell. Jess Whiddon, Bob Downs, and Ashley Mines were also present. Malinda McDonald is the recording secretary.

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Michael Mines

Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

- 1. Review December financials-** 2020 Medical patient count was 3081, dental patient count was 609. Dental patient income was around \$12,000 less than 2019. Medical patient income was down approximately \$65,000. Advertising was up due mostly to advertising for the director positions. Computer expenses were down about \$20,000 primarily due to the change over to the new medical records system. Dues and subscriptions were up around \$10,000 due to adding Hipaa compliant zoom services for patient visits, computer security services, and a few lab dues. Staff education was down approximately \$6,000. Personnel expenses were down about \$14,000. Repairs and maintenance were up around \$12,000 mainly due to the parking lot resurface, EMS garage work, and fire panel replacement. Laboratory supplies were up approximately \$10,000 primarily due to orders placed for Covid testing supplies. Grant income was up about \$280,000 primarily due to Covid relief funds and also the Team Based Care grant. Sales tax was up about \$48,500 over 2019. 2020 net income is around \$269,000 more than 2019.

January 2021 medical patient count was 202 vs 217 in January of 2020. Dental saw 35 patients in January of 2021 vs 52 in January of 2020. Dental patient income was up around \$6,000 over January 2020. Medical patient income was around \$700 less than January 2020. Wages were down about \$5,000. Net income was around \$21,000 more than January 2020.

\$9,000 lab grant funding received. Thank you Ashley for all of your work on grants. This work has enabled us to sustain the practice with no disruptions.

2. Business Development- None

3. Community Relations- None

4. Personnel- Christian Gilstrap was hired for cleaning and is doing an excellent job. Behavioral Health- We continue to run advertisements for this position. Dr. Gattis will be out on leave over the next 6 weeks. We are looking for an immediate, temporary, PA supervisor. Storm Gozzola, LPN, will be leaving in August to continue to pursue her nursing career as planned. This position will be advertised soon.

5. SDA Manual Review- This manual is a good overview for how the board should function and a wealth of information for any questions you may have in regards to your responsibilities as a board member of a *special taxing district*. Parts of the manual will be reviewed and discussed in upcoming board meetings. On 3/30/2021 we discussed *Compensation, Bylaws, Rules, Regulations, and Policies, Recall, Inactive Status, and Filings & Postings*.

6. COVID Vaccines- Covid vaccine count of first dose given by public health is 354, second dose is 269.

B. Board Members Report-

Lynn- Thank you Ashley for providing the monthly online education sessions.
Julie- Rachel's article was in the paper and Julie will be reaching out to Storm to finish up her article.

C. Medical Director Report- None

D. Dental Director- None

E. Strategic Planning Update- Ashley is doing patient education webinars monthly.

F. Any other items- None

IV. MEETING-

A. Consider any updates to the meeting agenda:

None

B. Consider approval of Minutes from prior board meetings 02/23/2021:

Motion: Michael Schell

Second: Jerry Johnson

Vote: All vote yes.

Motion Carries

V. CITIZEN COMMENTS FROM FLOOR: None

VII. Adjourn

Meeting is adjourned at 9:06 a.m. Next meeting will be on Tuesday, April 27, 2021 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

Lynn McNitt

4/29/2021

(Secretary)

Date

M. S. H. H.

5-22-21

(Recording Secretary)

Date

W. J. F.

5/13/21
