

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Tuesday, November 30, 2021.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Jerry Johnson at 8:34 a.m.

II. Roll Call: In attendance were board members: Katie Elkins, Mike Schell, and Julie Stephens. Also present: Dr. Gattis via Zoom and Bob Downs
In attendance via Zoom: Jerry Johnson
Lynn McNitt was absent
Mike Schell is the recording secretary.

Board of Directors:

President: Lynn McNitt
Vice-President: Jerry Johnson
Secretary: Mike Schell
Treasurer: Katie Elkins
Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

1. Financials-

- a. Without specific notes Rachel fumbled through the P& L highlighting Dental income, Patient Services Revenue, Dental expenses, Insurance, Repair & Maintenance, Suspense line item 999 is COVID relief money that should not be here (the accountant will fix this), Total Sales Tax, and Net Income
- b. Consider 5% match for employee retirement for 2022:
 - i. Employees not currently enrolled but interested if there is a match: 2
 - ii. Employees currently contributing an amount to retirement: 3
- c. CEBT 2022 renewal rate increase/decrease (Health: 2% Dental 0% Vision: -15% Life: 0%)- needs to be included in next year's budget
- d. AEMT (Advanced Emergency Medical Technician) class being offered in Gunnison beginning January 29 – May 15, 2022. This is an alternative option for the MA (Medical Assistant) class Rachel was going to take before taking the Executive Director position. Marcia Connell is very interested in re-certifying her limited scope and can be on call for x-rays. Can we help with the cost of the class? (\$60 for the recertification and possible CE classes). We can pay for this.
- e. Bob brought up the possible conflict of being paid the EMS stipend while being on call for LCAMC. All were in favor of Bob receiving the stipend.

2. **Business Development-** Katie reminded everyone to go by the bank with current identification to sign paperwork to remove Mike Mines and add Katie Elkins for signing; she can't sign until everyone signs for the change.

3. **Community Relations-** none

4. **Personnel-**

- a. Marcia Connell (LPN) was hired as PRN only able to work in the mornings as she is taking care of her mother; will be on call for x-rays after recertification. Melody Crump has been hired on as a part time MA; will be getting her CNA certification and is interested in getting her LPN and being full time. Katie, Melody's sister, did not express any hesitation regarding conflict of interest; have a great working relationship and will call each other out; they do not communicate about clinic related work; Katie can recuse herself if it comes down to it
- b. Rachel is at a loss for the PA/NP position and unsure how to proceed with the low salary we have to offer; Sherry Huisman declined final offer of \$84,000; to accept Sherry's request of a higher salary, we would need to consider raising salaries for employees who have been working here and we only increased salaries 3% with a higher inflation rate
- c. Katie asked about reducing the deductible; Rachel will look further into this
- d. Dr. Brett Bergseid resigned November 23. He said he would continue to work through April. Working 12 days in a row between here and his other job every month is just too much.

5. **SDA Manual Review-** moved to next month

B. Board Members Report- Jerry is back on or about 15th or 16th, will sign at the bank when he returns, appreciates what everyone is doing in his absence

C. Medical Director Report- CMS (Medicare) made requirement for 100% vaccination for employees as of Jan 5, 2022; provision is exemption but doesn't say what constitutes medical/religious exemption; how is the clinic going to approach this?, suggested committee to make determinations for non-vaccinated employees on a case by case situation; Julie Stephens suggests the Personnel Committee; at this time there is only one employee not vaccinated; Mike Schell suggests a simple, non-vaccine specific policy be made and how the exemption process works; Dr. Gattis to look at GVH's policy and boil it down to something that will work for LCAMC; Jerry also suggests the Personnel Committee as the determining group

D. Dental Director- none

E. Strategic Planning Update- in process

F. Any other items-

1. ADMIN-12 Termination of Care definition of abandonment: see attached email from Rachel Williams with Colorado Rural Health Center. Use of State Medical Board instead of AMA for definition; will need to revisit at next board meeting
2. Move December meeting to Tuesday, December 14th so budget and mill levy can be approved and submitted on time
3. Update on Capital Authorization 2021-002: Rachel spoke with Argent Electric and the exclusion is put on all quotes because they do not want to be liable for previous work.

that may not be up to code. They do not often come across this and do not expect to find anything that isn't to code at the clinic, however, if that does happen, there will be additional fees to bring it up to code; hence the exclusion clause

4. The county's generator is on its last leg and the generator that was provided to the clinic when it was originally built is the same kind of generator. It cannot be sold because it was provided by Homeland Security. Jerry Gray has requested it be transferred to the county if possible.

IV. MEETING-

A. Consider any updates to the meeting agenda:

B. Consider approval of Minutes from prior board meetings 10/26/2021:

Motion: Mike Schell

Second: Katie Elkins

Vote: all vote yes

Motion Carries

C. Consider approval of transferring the generator:

Motion: Mike Schell

Second: Julie Stephens

Vote: all vote yes

Motion Carries

D. Consider approval of 5% retirement match:

Motion: Julie Stephens

Second: Katie Elkins

Vote: all vote yes

Motion Carries

E. Consider approval of moving December's meeting to the 14th:

Motion: Julie Stephens

Second: Katie Elkins

Vote: all vote yes

Motion Carries

V. CITIZEN COMMENTS FROM FLOOR: none

VII Consider motion to enter executive session for purposes of receiving legal advice from the District's special counsel on specific legal questions and for purposes of instructing negotiators pursuant to C.R.S. 24-6-402(4)(b)&(e)(I).

Motion: Julie Stephens

Second: Katie Elkins

Vote: all vote yes

VII. Adjourn

Meeting is adjourned at 10:15 a.m. Next meeting will be on Tuesday, December 14, 2021 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

Lynn McNitt

2/7/22

(Secretary)

Date

Marta Selig

1-27-21

(Recording Secretary)

Date
