

# LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS-SPECIAL MEETING

**Today's Date is Thursday, November 21, 2019.**

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Jami Scroggins at 8:31 am.

The meeting was held in the Moseley Health Care Complex.

II. Roll Call: In attendance were board members: Jami Scroggins, Mike Schell, & Lynn McNitt. Jerry Johnson is excused. Jessica Whiddon, Bob Downs, Dr. Carr and Jessica Whiddon were also present. Malinda McDonald is the recording secretary.

## Board of Directors:

**President:** Jami Scroggins, Acting President

**Vice-President:** Jami Scroggins

**Secretary:** Mike Schell

**Treasurer:** Lynn McNitt

**Board Member:** Jerry Johnson

## III. Workshop

**A. Executive Director Report-** Medical patient counts through September 2019 were 2,387 vs 2,643 through September 2018. A difference of 256 patients. Dental patient counts through September 2019 were 578 versus 585 through August 2018. A difference of 7 patients.

### **1. September 2019 Financial Review-**

**Profit and loss YTD through September-** Dental income is about \$8,500 less than September 2018. Medical patient write offs are up about \$19,000. Medical patient income is up about \$26,000. Medical wages are up about \$30,000. Property tax is down about \$9,800 but looking better for October. Net income is around \$3,600 less than September of 2018.

**For the month of September-** Medical billing fees increased approximately \$15,000 over September 2018.

### **2. Consider moving December meeting to the 12<sup>th</sup> in order to approve budget on time.**

#### **2020 Budget**

Increased expected cost report amount. Bumped staff training cost up to \$2,500 to cover Dr. Carr's expenses. We do have grant requests out for this as well. Left Dr. Carr's salary at a normal rate. Would like to approve budget in December due to the fact that we always receive a late revision of tax certification values.

### **6. Policy and Procedures- Admin 12-22 are up for approval today.**

7. **Strategic Planning Meeting**– Set date? Next month when Jerry returns.

8. **Board Member**– Received 2 board member interest letters. Will leave this open until the December meeting and invite those people to attend the December meeting.

➤ **Business Development**–

- Donation button is live on our website.
- Ashley Mines is working on a grant to start doing allergy testing here. The startup cost for the medical center would be around \$5,000 with a potential income of around \$ 50,000 annually.

➤ **Community Relations**– the Fire Department will be hosting the SDA meeting sometime in the beginning of 2020. If anyone is interested in attending please let Jess know.

➤ **Personnel**– None.

B. **President**

*Reports:* None

C. **Medical Director**

*Reports:* Employee agreement renewal. Dr. Carr presented the following request. (Will discuss further in December executive session.)

November 16, 2019 – LCAMC Medical Director Contract Request for 2020

**3 additional weeks PTO** in addition to that allowed currently under general employee guidelines (3wks yrs 1>5, 4 weeks yrs 6-10, 5 wks yrs 11-15). This is in addition to the 2 wks CME time and continued reimbursement of licenses, dues, CME expenses necessary and required as part of my job duties.

**My current compensation package is 63% of MEDIAN** when compared to similar communities in our data region (AVG salary \$220,000, retirement benefits \$20,000 > total compensation AVG \$240,000)– see attached chart for various data/calculations

This relative additional benefit, meaning NO additional cost/budget allocation, amounts to a value of \$8,540, which when added to my current salary of \$148,000 + \$7,000 reimbursed costs > TOTALS \$163,540.

This is **37% of the MEDIAN benefit package.**

Other potential employment opportunities:

- CO community (7 wks PTO)
- MT community \$275,000 + \$25,000 sign-on bonus + \$160,000 student loan assistance
- AK community \$300,000

Future hopes: 1) retirement option (no match required!)  
2) Salary increase

Dr. Carr would also like to do a presentation of her time in Africa for the local community.

D. Dental Director- None

**IV. MEETING**

**A. Consider any updates to the meeting agenda:** *None*

**B. Consider approval of Minutes from prior month's board meeting:**

**Motion:** Approval of Minutes for meeting-

**Motion:** Mike Schell

**Second:** Lynn McNitt

**Vote:** All vote yes.

**Motion Carries**

**C. Consider approval of: Revision of Administrative Policies 12-22 (10/17/2019 revised date)**

**Motion:** To approve Revision of Administrative Policies 12-22

**Motion:** Mike Schell

**Second:** Lynn McNitt

**Vote:** All vote yes.

**Motion Carries**

**V. CITIZEN COMMENTS FROM FLOOR:** Dr. Carr is excited about the upcoming SDA meeting.

**VI. Adjourn**

Meeting is adjourned at 8:58 am. Next meeting will be December 12, 2019 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)



Date

12/12/19

(Secretary)

*Michael Shell*

Date

*12-12-19*

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(Recording Secretary)

*W. S. Donald*

Date

*12-12-19*

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