

LAKE FORK HEALTH SERVICE DISTRICT
BOARD OF DIRECTORS MONTHLY MEETING AGENDA

MISSION STATEMENT

The mission of the Lake Fork Health Service District is to enhance the quality of life in our community by compassionately promoting wellness and providing quality health services.

Thursday, September 24, 2020 – Moseley Health Care Complex, Zeller Wellness Center

- I. CALL TO ORDER-** Approximately 8:30AM
- II. ROLL CALL**
- III. WORKSHOP**
 - A. Executive Director Report-
 - 1. Financial (Michael M., Lynn, Medical Director, Jessica)- Patient count comparison and needs for MD, 2015-2020
 - 2. Business Development (Mike A., Michael M.)-
 - 3. Community Relations (Julie, Jerry)- Health Fair, Monday November 16.
 - 4. Personnel (Medical Director, Jessica, Lynn, Jerry)- Dental Director update.
 - B. Board Members Report-
 - C. Medical Director Report- Mental Health Hub; Medical Director duties assignments
 - D. Dental Director Report-
 - E. Strategic Planning Updates-
 - F. Any other items-

- IV. MEETING AGENDA ITEMS**
 - A. Consider any updates to the meeting agenda.
 - B. Consider approval of minutes from prior board meetings- 08/27/2020, 09/01/2020, and 09/09/2020.

- V. CITIZEN COMMENTS FROM THE FLOOR**

- VI. ADJOURN**

Times stated are approximate and the agenda may be modified as necessary at the discretion of the Board.

Medical Patient Counts for 2020				
PROVIDERS				
2020	Carr	Downs	Mines	Total by month
JAN	23	83	111	217
FEB	23	79	117	219
MAR	22	64	61	147
APR	3	71	66	140
MAY	10	83	89	182
JUNE	21	142	108	271
JULY	18	87	123	228
AUGUST	0	0	0	0
SEPT	0	0	0	0
OCT	0	0	0	0
NOV	0	0	0	0
DEC	0	0	0	0
TOTAL for 2020	120	609	675	1404

Carr 2 Days Avg Per Week Avg Per Day
 5 2.5

Medical Patient Counts for 2019				
PROVIDERS				
2019	Carr	Downs	Mines	Total by month
JAN	23	95	91	209
FEB	26	94	98	218
MAR	53	48	92	193
APR	14	101	94	209
MAY	22	109	76	207
JUNE	30	156	142	328
JULY	28	188	167	383
AUGUST	40	138	177	355
SEPT	18	139	128	285
OCT	44	110	127	281
NOV	33	100	60	193
DEC	11	91	59	161
TOTAL for 2018	342	1369	1311	3022

Carr 2 Days Avg Per Week Avg Per Day
 6.56 3.28

Medical Patient Counts for 2018				
PROVIDERS				
2018	Carr	Downs	Mines	Total by month
JAN	0	155	103	258
FEB	1	110	145	256
MAR	6	83	116	205
APR	45	69	126	240
MAY	2	112	124	238
JUNE	65	152	181	398
JULY	134	158	98	390
AUGUST	91	162	131	384
SEPT	32	143	99	274
OCT	46	108	129	283
NOV	23	116	83	222
DEC	44	68	92	204
TOTAL for 2018	489	1436	1427	3352

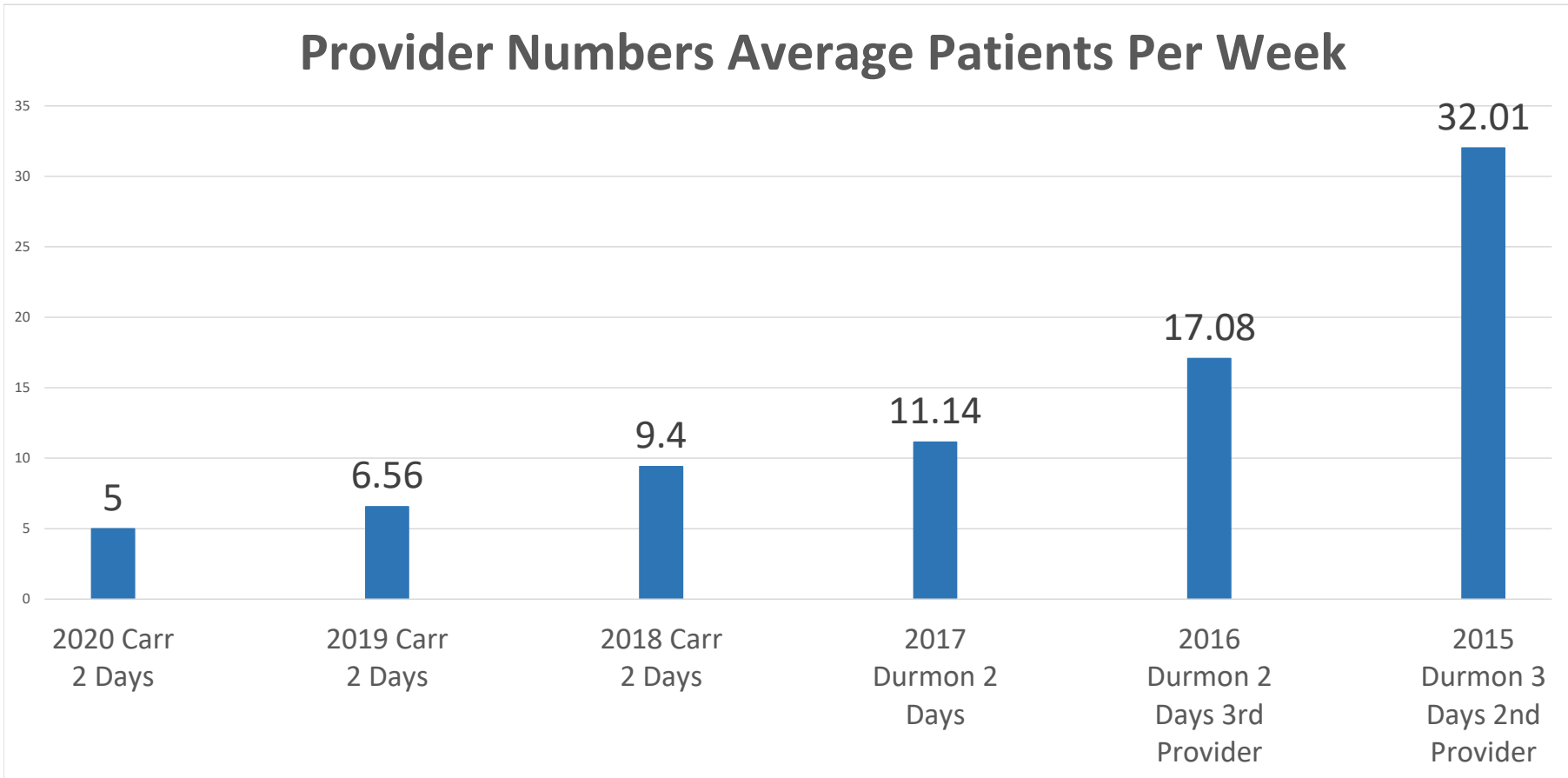
Carr 2 Days Avg Per Week Avg Per Day
 9.4 4.7

Medical Patient Counts for 2017				
PROVIDERS				
2017	Durmon	Downs	Huisman	Total by month
JAN	84	109	90	283
FEB	48	92	136	276
MAR	96	144	75	315
APR	80	96	161	337
MAY	43	106	177	326
JUNE	85	177	208	470
JULY	103	210	257	570
AUGUST	3	261	233	497
SEPT	5	225	180	410
OCT	11	119	167	297
NOV	9	147	111	267
DEC	13	70	131	214
TOTAL for 2017	580	1756	1926	4262

Durmon 2 Days Avg Per Week Avg Per Day
 11.14 5.57

2020 Carr 2 Days	Avg Per Week	5
2019 Carr 2 Days	Avg Per Week	6.56
2018 Carr 2 Days	Avg Per Week	9.4
2017 Durmon 2 Days	Avg Per Week	11.14
2016 Durmon 2 Days 3rd Provider	Avg Per Week	17.08
2015 Durmon 3 Days 2nd Provider	Avg Per Week	32.01

Provider Numbers Average Patients Per Week



LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Thursday, August 27, 2020.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:34am.

II. Roll Call: In attendance were board members: Lynn McNitt, Jerry Johnson, Mike Schell, Mike Mines and Julie Stephens. Jess Whiddon, Bob Downs, Dr. Gina Carr, Bernie Krystyniak, Grant Houston, and Kimberly Brown were also present. David Green is available by phone. Mike Schell is the recording secretary.

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Michael Mines

Board Member: Julie Stephens

III. Workshop

A. Meet new acupuncturist/nutrition consultant- Kim Brown gave an overview of her education pertaining to nutrition. She can assist people who need help with proper nutrition as well as any supplements that may be needed. She also helps people to grow their own gardens and is doing some experimental gardens this summer in LC. She can also offer acupuncture for those in need who are having pain.

B. 2019 Financial Audit Review- David Green- Reviewed attached audit.

C. Executive Director Report-

1. Financial-

Fire Alarm Panel Replacement Capital Authorization- Was approved by email and is part of this packet for the record.

Review of May 2020- Dental income is down about \$6,200 compared to May of 2019. Medical income is down about \$31,500. Total income is down approximately \$28,600. Accounting expenses are up about \$7,400 due to the medical record fees being recorded here. Computer expenses are down about \$13,900 due to the medical record fees not being recorded here. Staff education is down about \$5,800. Wages are down approximately \$15,700. Total expenses are down about \$29,800. Department of Health and Human Services income for COVID is listed under grant income. We received around \$191,000 for this. Net income is up about \$223,500. If you subtract the HSS monies received we are still ahead about \$32,500 over May of 2019.

2. Business Development- None

Consent for access to property- is enclosed by request of LFVC so they can access the river for enhancements that should help with river bank erosion. Approve with note that the ambulance bay is not to be blocked at any time and that we require 24 hours' notice before property is accessed.

3. **Community Relations-** Blood drive scheduled for Monday, August 31. Health Fair is scheduled for Monday, November 16.
4. **Personnel-**
 - Medical Director Position Update-** Medical director position was offered to Dr. Gattis and accepted. We are waiting to get his employee agreement back. He should begin to see patients around the end of September.
 - Dental Director Position Update-** Interviews being scheduled for September.
 - Clinical Advocacy Program-** Our clinic was nominated by Athena (medical records) for this program since our practice is “an example of a really well-run practice”.
 - Social Media Policy-** Per Dr. Carr’s request, 2 draft policies are included in the packet for review so that language may be considered for addition to the personnel policy. Personnel committee to review.
5. **Medicare Survey** was conducted Wednesday, August 19th. We have a few areas that we could potentially need to address. At this point we are waiting on the final document from that survey to know what needs response.

D. **Board Members Report-** *None*

E. **Medical Director-**

Mental Health Hub- For crisis behavioral health situations. Grant funds received. “Stakeholder group” is looking for an organization to oversee the program. The medical center has been recommended to fill this role. There will be a tele-health station located away from the medical center that has a computer that can be used. The computer could also be picked up and taken to the patient’s home. This service is not needed very often but would be available when needed. Ashley and Bob have been asked to oversee the program for continuation. Board will sign documentation when ready.

F. **Dental Director-** *None*

G. **Strategic Planning Update-** *None*

H. **Any other items-** *None*

IV. MEETING, 9:37am

A. Consider any updates to the meeting agenda: *None*

B. Consider approval of Minutes from prior board meetings 07/23/2020 and 08/06/2020:

Motion: Mike Schell

Second: Julie Stephens

Vote: All vote yes

Motion Carries

C. Consider approval 2019 financial audit:

Motion: Jerry Johnson
Second: Michael Mines
Vote: All vote yes
Motion Carries

V. CITIZEN COMMENTS FROM FLOOR: *None*

VI. EXECUTIVE SESSION per 24-6-402(4)(f), C.R.S, pertaining to personnel matters regarding Dr. Gina Carr and particulars of succession planning.

VII. Adjourn

Meeting is adjourned at 9:57am. Next meeting will be September 24, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

(Secretary)

Date

(Recording Secretary)

Date

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- SPECIAL MEETING

Today's Date is Tuesday, September 1, 2020.

I. The special meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:30am.

II. Roll Call: In attendance were board members: Lynn McNitt, Jerry Johnson, Mike Schell, Mike Mines and Julie Stephens. Mike Schell is the recording secretary.

III. Consider an executive session per CO 24-6-402(4)(e), C.R.S.

Motion: Julie Stephens

Second: Jerry Johnson

Vote: All vote yes

Motion Carries

Back into meeting at 11:30am.

IV. Any other items- None

VII. Adjourn

Meeting is adjourned at 11:31am. Next meeting will be September 24, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

(Secretary)

Date

(Recording Secretary)

Date

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- SPECIAL MEETING

Today's Date is Tuesday, September 9, 2020.

I. The special meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:31am.

II. Roll Call: In attendance were board members: Lynn McNitt, Jerry Johnson, Mike Schell, Mike Mines and Julie Stephens. Also present are Jessica Whiddon, Gina Carr, Ashley Mines, and Bob Downs (via zoom). Mike Schell is the recording secretary.

III. Consider an executive session per CO 24-6-402(4)(e), C.R.S.

Motion: Mike Schell

Second: Jerry Johnson

Vote: All vote yes

Motion Carries

Back into meeting at 9:11am.

IV. Any other items- None

VII. Adjourn

Meeting is adjourned at 9:12am. Next meeting will be September 24, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

(Secretary)

Date

(Recording Secretary)

Date
