

# LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

**Today's Date is Thursday, August 27, 2020.**

**I.** The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:34am.

**II. Roll Call:** In attendance were board members: Lynn McNitt, Jerry Johnson, Mike Schell, Mike Mines and Julie Stephens. Jess Whiddon, Bob Downs, Dr. Gina Carr, Bernie Krystyniak, Grant Houston, and Kimberly Brown were also present. David Green is available by phone. Mike Schell is the recording secretary.

## **Board of Directors:**

**President:** Lynn McNitt

**Vice-President:** Jerry Johnson

**Secretary:** Mike Schell

**Treasurer:** Michael Mines

**Board Member:** Julie Stephens

## **III. Workshop**

**A. Meet new acupuncturist/nutrition consultant-** Kim Brown gave an overview of her education pertaining to nutrition. She can assist people who need help with proper nutrition as well as any supplements that may be needed. She also helps people to grow their own gardens and is doing some experimental gardens this summer in LC. She can also offer acupuncture for those in need who are having pain.

**B. 2019 Financial Audit Review- David Green-** Reviewed attached audit.

**C. Executive Director Report-**

### **1. Financial-**

**Fire Alarm Panel Replacement Capital Authorization-** Was approved by email and is part of this packet for the record.

**Review of May 2020-** Dental income is down about \$6,200 compared to May of 2019. Medical income is down about \$31,500. Total income is down approximately \$28,600. Accounting expenses are up about \$7,400 due to the medical record fees being recorded here. Computer expenses are down about \$13,900 due to the medical record fees not being recorded here. Staff education is down about \$5,800. Wages are down approximately \$15,700. Total expenses are down about \$29,800. Department of Health and Human Services income for COVID is listed under grant income. We received around \$191,000 for this. Net income is up about \$223,500. If you subtract the HSS monies received we are still ahead about \$32,500 over May of 2019.

### **2. Business Development- None**

**Consent for access to property-** is enclosed by request of LFVC so they can access the river for enhancements that should help with river bank erosion. Approve with note that the ambulance bay is not to be blocked at any time and that we require 24 hours' notice before property is accessed.

3. **Community Relations-** Blood drive scheduled for Monday, August 31. Health Fair is scheduled for Monday, November 16.
4. **Personnel-**
  - Medical Director Position Update-** Medical director position was offered to Dr. Gattis and accepted. We are waiting to get his employee agreement back. He should begin to see patients around the end of September.
  - Dental Director Position Update-** Interviews being scheduled for September.
  - Clinical Advocacy Program-** Our clinic was nominated by Athena (medical records) for this program since our practice is “an example of a really well-run practice”.
  - Social Media Policy-** Per Dr. Carr’s request, 2 draft policies are included in the packet for review so that language may be considered for addition to the personnel policy. Personnel committee to review.
5. **Medicare Survey** was conducted Wednesday, August 19<sup>th</sup>. We have a few areas that we could potentially need to address. At this point we are waiting on the final document from that survey to know what needs response.

D. **Board Members Report-** *None*

E. **Medical Director-**

Mental Health Hub- For crisis behavioral health situations. Grant funds received. “Stakeholder group” is looking for an organization to oversee the program. The medical center has been recommended to fill this role. There will be a tele-health station located away from the medical center that has a computer that can be used. The computer could also be picked up and taken to the patient’s home. This service is not needed very often but would be available when needed. Ashley and Bob have been asked to oversee the program for continuation. Board will sign documentation when ready.

F. **Dental Director-** *None*

G. **Strategic Planning Update-** *None*

H. **Any other items-** *None*

**IV. MEETING, 9:37am**

**A. Consider any updates to the meeting agenda:** *None*

**B. Consider approval of Minutes from prior board meetings 07/23/2020 and 08/06/2020:**

**Motion:** Mike Schell

**Second:** Julie Stephens

**Vote:** All vote yes

**Motion Carries**

**C. Consider approval 2019 financial audit:**

**Motion:** Jerry Johnson

**Second:** Michael Mines

**Vote:** All vote yes

**Motion Carries**

**V. CITIZEN COMMENTS FROM FLOOR:** *None*

**VI. EXECUTIVE SESSION per 24-6-402(4)(f), C.R.S, pertaining to personnel matters regarding Dr. Gina Carr and particulars of succession planning.**

**VII. Adjourn**

Meeting is adjourned at 9:57am. Next meeting will be September 24, 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

Lynne McWitt

9/24/2020

(Secretary)

Date

Michael Reel

9/24/2020

(Recording Secretary)

Date

Michael Reel

9/24/2020