

LAKE FORK HEALTH SERVICE DISTRICT
BOARD OF DIRECTORS MONTHLY MEETING AGENDA

MISSION STATEMENT

The mission of the Lake Fork Health Service District is to enhance the quality of life in our community by promoting wellness and providing quality health services with care and compassion while exercising fiscal responsibility.

Monday, August 20, 2018 – Moseley Health Care Complex, Zeller Wellness Center

- I. CALL TO ORDER- Approximately 9:00AM
- II. ROLL CALL
- III. WORKSHOP
 - Discuss school physical charge for 2019
 - Any other items
- IV. MEETING AGENDA ITEMS
 - A. Consider any updates to the meeting agenda
 - B. Approval of minutes from prior board meetings- 07/16/2018
- V. REPORTS
 - A. President
 - B. Medical Director
 - C. Dental Director
 - D. Executive Director
 - 1. Financial (Scott, Dr. Carr, Jessica)
 - 2. Business Development (Jami, Mike)
 - 3. Community Relations (Janel, Jerry)
 - 4. Personnel (Janel, Jami, Dr. Carr, Jessica)
 - 5. Volunteer Hours
 - 6. Strategic Work Plan
- VI. CITIZEN COMMENTS FROM THE FLOOR
- VII. ADJOURN

Times stated are approximate and the agenda may be modified as necessary at the discretion of the Board.

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS–SPECIAL MEETING

Today's Date is Monday, August 20, 2018.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Janel Warren at 9:00am.

The meeting was held in the Moseley Health Care Complex.

II. Roll Call: In attendance were board members: Janel Warren, Jerry Johnson, Jami Scroggins, Mike Schell and Scott Beedy by phone. Nancy Zeller, Bernie Krystyniak, Tina Coniglio, Jess Whiddon, Becky Campbell and Dr. Carr (via phone) were also present. Malinda McDonald is the recording secretary.

Board of Directors:

President: Janel Warren

Vice-President: Jami Scroggins

Secretary: Mike Schell

Treasurer: Scott Beedy

Board Member: Jerry Johnson

III. Workshop

- **Discuss school physical charge**– In the future families will be encouraged to bring children in for an annual wellness exam. These exams are covered by insurance annually at no extra cost to the family and are more comprehensive than a *school physical*. *School physical* forms will be signed during these visits.
- **Discuss budget for CE and licensure for staff**–Dr. Carr was curious about some of the line items in the budget:

| | | |
|----------------------------|-----|------------------------|
| 660.2 Travel & lodging | and | 745.3 Travel & lodging |
| 655.0 Dues & Subscriptions | and | 690.0 Licenses/Fees |

What is the difference between these items and could they be combined?
Jess is going to get with Dr. Carr and discuss the differences and possible changes.

- **Any other items**

Donna Sue Hudgins resignation– Donna Sue has retired her license. Currently there is not a Mental Health provider at the clinic. Jess has contacted Gunnison Mental Health about the possibility of contracting with them.

Executive Director Report– Janel would like to have Jess report during the workshop. In the event that action needs to be taken on something in the report it can be added to the agenda.

A. Consider any updates to the meeting agenda:

NONE

B. Consider approval of minutes from prior month's board meeting:

Motion: Approval of Minutes for the meetings- 07/16/2018.

Motion: Janel Warren

Second: Mike Schell

Vote: All vote yes

Motion Carries

V. REPORTS

A. President

Reports: Janel reports that she is hearing good things in regards to the medical center.

B. Medical Director

Reports: The lab is in order and running well. We are having a special staff meeting to work on upcoming PDSA plans/ideas.

C. Dental Director

None

D. Executive Director- Medical patient counts through June 2018 were 1595 vs 1915 through June of 2017. A difference of 320 patients. Dental patient counts through June 2018 were 393 versus 336 through June of 2017. A difference of 57 patients. Behavioral health was here 3 weeks and saw 12 patients in June.

A report for employee hours is attached.

The statistics summary shows medical AR days have decreased to 75 days. Dental is up a little.

1. Financial – (Scott, Dr. Carr, Jessica)

Jan-June of 2018

Reminder that we adjusted property tax income to span over the entire year, so you will note significant changes in the tax income but it will balance out by years end. This will also effect monthly net income for this year.

Looking at the YTD P&L through June 2018, ACO payments are up by about \$14,500, dental income is up by approximately \$5,700. Medical patient revenues are down by about \$24,000. Total patient income is down by about \$4,000. Dental expense is down approximately \$600. Staff education is up by about \$5,000 due to the x-ray courses and

out of town conferences. Personnel expense is up about \$5,000. Repairs and maintenance are down by about \$4,000. Supplies are down by approximately \$9,800. Utilities are down about \$6,000. Waste management is down about \$2,000. Total expenses are up by about \$2,000.

Net ordinary income, patient fees minus expense, is approximately \$6,000 less than last year as of June.

Donation income is up about \$3,000. Total other income is down about \$48,000 due to the tax adjustment reporting that was made. Net income Jan-June is down approximately \$53,000 due to the new tax reporting schedule. If you add the tax funds received back in, we would show a positive net income.

Month of June 2018 P&L, net income is up by \$4,647.65 over June of 2017.

Balance sheet- shows a decrease in cash of around \$26,000 over the end of June 2017.

Budget vs actual through June- Dental income is about \$3,000 above projections. Medical income is about \$2,500 above projections. Dental expense is around \$6,000 lower than projected, medical expense is around \$25,000 lower than budget projections. Net ordinary income is around \$17,000 better than expected. Net income is -\$8,960.55 vs a projected amount of -\$22,662.78 which indicates that we are around \$13,000 better than projected.

2. Business Development – (Jami, Mike) Physical therapy continues. Massage therapy also being offered on the weekends.
Dr. Carr and Jessica will be exploring behavioral health provider options. Donna Sue is no longer employed.
3. Community Relations– (Janel, Jerry)
4. Personnel– (Janel, Jami, Dr. Carr, Jessica)
5. Volunteer Hours – All board members turn in your volunteer hours to Jessica Whiddon.
6. Strategic Work Plan– Postpone scheduling until fall.

V. CITIZEN COMMENTS FROM FLOOR:

None

Adjourn

Meeting is adjourned at 9:50 .m.. Next meeting will be September 17th at approximately 9:00 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

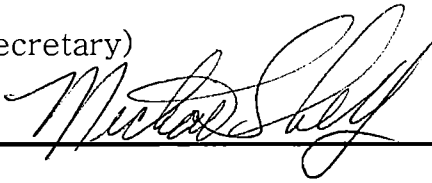
(President)



Date

10-25-18

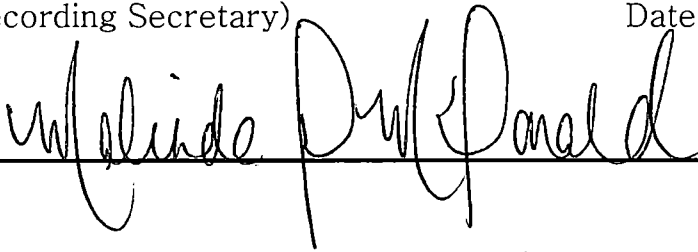
(Secretary)



Date

10-2-18

(Recording Secretary)



Date

9/16/18
