

# LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

**Today's Date is Tuesday, July, 26 2022.**

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:38 a.m.

III. Roll Call: In attendance were board members Lynn McNitt, Jerry Johnson and Hector Gomez. Katie Elkins is excused. Also present were Rachel Moore, Bob Downs, Bill Gattis, and Bernie Krystyniak, Malinda McDonald is the recording secretary

**Board of Directors:**

- President:** Lynn McNitt
- Vice-President:** Jerry Johnson
- Secretary:** Hector Gomez
- Treasurer:** Katie Elkins
- Board Member:**

**III. Workshop**

**A. Executive Director Report**

**1. Financials-**

**a. June Financials & Patient Counts**

Dental Patient Counts		
	2021	2022
June	49	49

Medical Patient Counts		
	2021	2022
June	451	332

Total Dental Income is down almost \$15,000. Total Patient Services Revenue is down \$41,000 from 2021. Gross profit is down \$55,000. Total computer is down almost \$12,000. Total Contract Labor is up \$5,000 from last year and will continue to increase as we have our locum tenens provider and Jessica helping. Total Dues and Subscriptions is also up \$5,000 from 2021. Personnel Expenses are up over \$10,000 and we should see that increase more as we look at increasing pay. Total Supplies is up almost \$8,000 despite the price shopping Susan does. At this time sometimes she does not have an option to pay a lower rate as items are frequently backordered and or out of stock. She also has limits to how many per item she can order in a given calendar year or quarter. Total Waste Management is up almost \$6,000. Total Other Income is up just over \$29,000.

**2. Business Development-**

**3. Community Relations-**

**4. Personnel-**

- a. Update on PA/NP position: Rachel has posted in Gunnison paper, no new referrals on the CRHC job board.
- b. Review FAMLI memo sent from attorney; this item was tabled and will be discussed at the next BOD meeting
- c. Security update: Rachel has an appointment with Stone Security referred by LCCS Thursday, July 28<sup>th</sup>, Peak has not gotten back to set the appointment.
- d. Discuss Policy and Procedures review
  - i. OPERATIONS 1-18
  - ii. ADMIN 4, 12 & 18 update: after review by our attorneys their suggestions and comments: 4- we are not required to update consent forms annually; 12-Rachel found a generic medical

definition to use for 'abandonment', a third party is recommended when doing a face to face or phone call termination, recording is NOT recommended; 18- meal and car rental reimbursement rates will be increased to reflect current prices

5. **SDA Manual Review- Chapter XVI- Dissolution of a District (Paraphrased)** Dissolution may be initiated by the BOD (majority; file a Petition for Dissolution with the District Court having jurisdiction of the special district), by the Electors (file an application with the BOD), by Municipality or Regional Service Authority (submitting a cash bond of \$300 to the BOD with the dissolution application). There are requirements for the Petition for Dissolution, a District Court Hearing, and a Dissolution Election. DOLA can also initiate a dissolution by providing notice to a special district if the District has no outstanding debt and has failed to meet requirements. No dissolution is effective until a certified copy of the District Court's final Order of Dissolution is recorded in each county in which the District is located.

B. **Board Members Report-**

- a. Lynn
- b. Jerry
- c. Katie
- d. Hector

C. **Medical Director Report-** We have 2 PRN providers that have been working out great. Spoke with Michelle Harding who is an attorney from Denver. She works with several health organizations. She is willing to speak with Dr. Gattis monthly regarding the OPIOD Reduction Initiative and she is going to do this pro-bono. Michelle Harding suggested that we start with community education before approaching it as an individual patient interaction.

D. **Dental Director-**

E. **Strategic Planning Update-**

- a. Workshop update- Bernie has a draft and will get with Jerry and Rachel soon.
- b. Health Fair: is scheduled for Sept. 24<sup>th</sup>; Rachel will begin planning in the next couple of weeks as this will require community volunteers and have many moving parts

F. **Any other items-**

- a. Update on snow mitigation work: Rachel has re-posted the ad on the LC Locals FB page and it is running in the Silver World newspaper
- b. Star Link: \$2500 start-up fee & \$500 per month; Dan mentioned we may want to have redundancy as more people begin to use the service; currently paying CenturyLink \$99 and Simply Broadband \$99 for internet service, several interruptions per month that set off the alarm system and very little usability in the EMS office. Rachel has also mentioned this to our new Network Specialist so he can be in the loop help with discussions to improve internet services at the clinic and for the EOC.

**IV. MEETING-**

**A. Consider any updates to and approvals of the meeting agenda:** Remove agenda item B, FAMILI participation.

**Motion:** Jerry Johnson  
**Second:** Hector Gomez  
**Vote:** All vote yes.  
**Motion:** Motion carried

**B. Consider approval of Operations Policy revisions:** Approved with revisions.

**Motion:** Hector Gomez

**Second:** Jerry Johnson

**Vote:** All vote yes.

**Motion:** Motion carried

**C. Consider approval of Minutes from prior board meetings 06/28/2022:**

**Motion:** Jerry Johnson

**Second:** Hector Gomez

**Vote:** All vote yes.

**Motion:** Motion carried

**V. CITIZEN COMMENTS FROM FLOOR:**

**VII. Adjourn**

Meeting is adjourned at 9:52 a.m. Next meeting will be on Tuesday, August 23, 2022 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

((President))

Date

Lynn McDitte

9-27-22

((Secretary))

Date

Hector Gomez

9/27/22

((Recording Secretary))

Date