

# LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

**Today's Date is Thursday, June 25, 2020.**

**I.** The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:32 a.m.

**II. Roll Call:** In attendance were board members: Jerry Johnson, Julie Stephens, Michael Mines and Lynn McMitt. Mike Schell is excused. Dr. Carr, Bob Downs and Jessica Whiddon were also present. Malinda McDonald is the recording secretary.

## **Board of Directors:**

**President:** Lynn McNitt

**Vice-President:** Jerry Johnson

**Secretary:** Mike Schell

**Treasurer:** Michael Mines

**Board Member:** Julie Stephens

## **III. Workshop**

**A. Executive Director Report-** Do not have April financials to review yet.

### **For the month of April 2020-**

Medical patient counts through April 2020 were 723 vs 829 as of April 2019. Dental patient counts were 134 through April 2020 vs 214 through May 2019. Michael Mines has been working on a *Dashboard* to share with the board.

**1. Business Development-** *None*

**2. Community Relations-** Blood drive scheduled for Monday, August 31. If you have not signed up but are interested, please contact the medical center. Health Fair is scheduled for Monday, November 16.

**3. Personnel-** 2 PRN nursing staff have been hired to cover days off for FT and PT nursing staff.

Thank you Ashley for wearing many hats. Ashley is currently working on getting her X-Ray certification.

**4. Medical Director Position Update-** 4 MD's have been invited for on-site interviews in July. Scheduling in process.

**5. Clinic advertised hours-** For many years the clinics advertised hours have been 10:00am to 4:00pm. Monday-Saturday and 2:00pm-4:00pm on Sunday's. We do try to reserve to the 9:00am to 10:00m hour for lab draws but often have unscheduled patients

walk in during that time. The community knows that we are open from 9:00am to 5:00pm and will drop in during the “unadvertised” hours. Our doors are open from 9:00am to 5:00pm Mon-Sat, and 1:00pm to 5:00pm on Sunday’s when the clinic is open (SUMMER). Often during the summer when we open our doors we are greeted by people without appointments waiting to be seen. Jess would like to post advertised hours as actual hours based on when the doors are open with a note that we prioritize 9:00am to 10:00am for lab draws. This will be truthful and help minimize confusion by patients as well as STAFF. Nursing staff is already in the clinic by 8:30am to get the lab up and running. Also, it is noted that Medicare rules, a provider should be present during the 9:00am to 10:0am hour while labs are being drawn in the case that there is a complication.

The board agrees that advertised hours should be accurate and truthful.

- B. President-** Lynn would like to change the “Presidents” report to the “Boards” report. Board agrees.

**Julie Stephens-**Wrote an article for the Silver World on Bob and Ashley. She is currently working on an article for the *Blood Drive*.

**Michael Mines** -reports that we are doing really well on budget and cash flow was fantastic in March. Michael presented his *Dashboard*. Eventually you may see a trend in functions within the facility or discrepancies that could indicate issues and strengths. A *Dashboard* is essentially a progress report.

- C. Medical Director-** Dr. Davis who is the medical director for the Community Care Alliance was able to give us some of our clinic specific data on frequent ER visit people, people who have been re-admitted to the hospital and people due for their annual exam for example. We look over that population to see who will be next on our chronic care management as we are still working to get that service up and going. We are doing really well on hospitalizations and transitional care management. The idea is to make sure we follow up with them when they are discharged so they are seen within a week or two and are getting the right care. We also went over our current quality improvement work and things that we can work on. Ashley volunteered to work with Dr. Davis and another provider in Delta to come up with standing orders for annual wellness exams to distribute throughout the ACO to streamline things. I Updated pediatric life support certification. Recent legislature has allowed for permanent changes to tele-health. Jessica has updated has upgraded our current tele-heath platform to be HIPAA compliant.

- D. Dental Director-** Dr. Uchida will be retiring in the beginning of December.

- E. Strategic Planning Update-** Current medical student Michael suggested using Facebook. The idea is to get a picture of a willing patient to be smiling and happy with a caption such as “Hey, I got my colonoscopy “or “I got my mammogram”.

- F. Any other items-** None

IV. MEETING

A. Consider any updates to the meeting agenda: None

B. Consider approval of Minutes from prior month's board meetings 05/28/2020):

Motion: Jerry Johnson

Second: Michael Mines

Vote: All vote yes.

Motion Carries

V. CITIZEN COMMENTS FROM FLOOR:

None

VII. Adjourn

Meeting is adjourned at 9:20am. Next meeting will be July 23 , 2020 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

Lynn McNitt

8/27/2020

(Secretary)

Date

Michael S. Hill

8-27-2020

(Recording Secretary)

Date

W. McDonald

8-27-20