

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Tuesday, April 26, 2022.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:30 a.m.

II. Roll Call: In attendance were board members Lynn McNitt, Jerry Johnson Julie Stephens and Mike Schell. Katie Elkins is excused. Also present are Dr. Gattis, Rachel Moore, Dr. Quigley and Hector Gomez. Recording Secretary Malinda McDonald is absent, but will use recording of visit to take minutes.

Board of Directors:

- President:** Lynn McNitt
- Vice-President:** Jerry Johnson
- Secretary:** Mike Schell
- Treasurer:** Katie Elkins
- Board Member:** Julie Stephens

III. Workshop

A. Executive Director Report-

1. Financials- No March Financials,

a. March Patient Counts

Dental Patient Counts		
	2021	2022
March	51	61

Medical Patient Counts		
	2021	2022
March	232	199

- b.** Discuss transfer of funds from Medical & Dental operating accounts to CO Trust savings account (see second section of Letter from Katie)
- c.** After our new Board Members are official (May 31st), **every** Board Member will need to go into Community Banks of Colorado with a valid drivers' license to update new signers to the account (Gary Witt and Hector Gomez) and remove Julie Stephens and Michael Schell. We will have 30 days to complete the process or we will need to start all over. We won't start the process until after our May 31st meeting.
- d.** Discuss updates to EMS Agreement- tabled until Buffy can be present.

2. Business Development-

3. Community Relations-

4. Personnel-

- a.** Update on Healthy Families and Workplace Act-our PTO/Sick Leave policy: originally David Scanga had given Rachel a red line version after she had given him a red line version. It was very difficult to

read and after talking through the needed changes, he sent the draft that Rachel included in the packet

- b. Gina Carr's resignation letter received 04.11.2022; interview with Mary Sawyer, FNP May 10th to be a locum tenen; PA/NP posted on 3RNet through Colorado Rural Health Center and the Colorado Association of Physician Assistants website
- c. Without three providers, there are several options to discuss regarding the summer clinic hours:
 - i. Be open as usual 7 days a week with Bob and Bill alternating between a 4 day and a 5 day work week until we can get temporary help, and hope they do not burn out.
 - ii. Do not open on Sundays and keep the winter hours through the summer or until we get temporary help
 - iii. Do not open on Sundays and open half a day on Wednesday and Saturday (there are many more after hours calls in the summer even being open 7 days a week)-The board agrees with this option. These would be the official hours and staff will be paid for the hours they are here.
 - iv. Do not open on Sunday and open a half day on Wednesday
- d. After two very impressive interviews, we offered Kerri Holt the Network Specialist position on 04.19.2021. Dan will be able to train her and help her through the transition.
- e. Removal of Policy Violation from Gattis file as well as inclusion of staff evaluations. *-Lynn suggested that rather than remove the violation from the file, add the letter from the State of Colorado dismissing the violation.*

5. **SDA Manual Review-** Paraphrase of Chapter XIII- Liability Issues: Potential Sources of Liability include **State Torte actions** (negligence, trespass, and conversion involving damage to person or property) which are covered by the Colorado Governmental Immunity Act (CGIA), **Federal actions** (in the areas of deprivation of Constitutional or statutory rights, antitrust, securities violations, labor and wage actions, and environmental cases) which are beyond the scope of the CGIA, **Contracts** are not protected by the CGIA, however, public officials are generally not personally liable for contracts of the governmental entity, and **Criminal** (entering into a prohibited transaction, failing to disclose conflicts of interest, misuse of official information, malfeasance and issuing a false certificate r document); also not protected by the CGIA. The CGIA limits the circumstance under which a public entity or employee may be liable in state torte actions excluding operation of a public hospital, correctional facility or jail; operating a publicly owned motor vehicle except emergency vehicles; a dangerous condition of a public building; a dangerous condition of a public highway, road, street, r sidewalk; a dangerous condition of any public facility located in any park or recreation area or any public water, gas, sanitation, electrical, power swimming facility, and excluding the operation and maintenance by a public entity of any public water, gas, sanitation, electrical, power or swimming facility. Indemnification Resolution should be discussed with the district's attorney. Releases and Waivers are may be used to limit potential liability against the District, its Directors, and employees and also third parties in applicable situations. Insurance is a primary and essential means of protecting the District, its Directors, and employees (includes liability, property, workers' compensation, crime coverage and errors and omissions). Methods of insuring the District include Standard Insurance Company, Self-Insurance and Insurance Pool. Constitutional Issues should be discussed with an attorney.

B. **Board Members Report-**

- a. Mike - Update on snow mitigation- A plan has been drawn up and a copy was left with the building department for Gabe McNeese to review. Once approved it will be put out for bids.

V. CITIZEN COMMENTS FROM FLOOR:

VII. Adjourn

Meeting is adjourned at 9:43 a.m. Next meeting will be on Tuesday, May 31, 2022 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

Lynn McWitt

6/2/2022

(Secretary)

Date

MS Bell

6-2-22

(Recording Secretary)

Date

Malinda McDonald

7-19-22

C. **Medical Director Report-**

Dr. Gattis expressed concern over the labor shortage occurring especially in the healthcare industry. General surgery at GVH is no longer operational and it is becoming very hard to find staff in the medical world.

D. **Dental Director-**

E. **Strategic Planning Update-** workshop update; Bernie requested Board member emails so he could communicate directly with them

Mike Schell – **Strategic Planning 101**, “In a nut shell, treat them like they are the most important person that ever walked through that door. They will tell the neighbors, who will tell the neighbors”.

F. **Any other items-**

IV. MEETING-

A. Consider any updates to and approvals of the meeting agenda:

Removal of item b. Discuss transfer of funds from Medical and Dental operating accounts to CO Trust savings account pending further investigation. Removal of item d. Discuss updates to EMS Agreement will be tabled until Buffy is available review the items and attend the meeting.

Motion: Julie

Second: Jerry

Vote: All vote yes.

Motion Carries

B. Consider approval of Minutes from prior board meetings 03/29/2022:

Motion: Jerry

Second: Mike

Vote: All vote yes.

Motion Carries

C. Consider approval of updated PTO/Sick Leave Policy:

Motion: Julie

Second: Jerry

Vote: All vote yes.

Motion Carries

D. Consider approval of summer clinic hours:

Beginning in May, the clinic will be closed on Sundays and ½ day on Saturday and ½ day on Wednesday.

Motion: Jerry

Second: Mike

Vote: All vote yes.

Motion Carries