

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS- REGULAR MONTHLY MEETING

Today's Date is Tuesday, January 25, 2022.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Lynn McNitt at 8:35 a.m.

II. Roll Call: In attendance were board members: Julie Stephens; via Zoom: Katie Elkins, Mike Schell, Lynn McNitt, & Jerry Johnson

Absent:

Also present: Rachel Moore & Bob Downs; via Zoom: Bernie Krystyniak, & Bill Gattis

Recording secretary: Mike Schell

Board of Directors:

President: Lynn McNitt

Vice-President: Jerry Johnson

Secretary: Mike Schell

Treasurer: Katie Elkins

Board Member: Julie Stephens

III. Workshop

A. Executive Director Report-

1. Financials-

- a. Need to schedule a meeting to review the budget after legal matter resolved including hiring a new PA/NP
- b. November Financials:
Total Rental Income is down from ~\$6,000 in 2020; fewer rental in the Zeller Wellness rooms; Dental patient income is up ~\$6,000 from 2020; patient fee write offs are down ~\$16,000 and Total patient services revenue is up from 2020 at \$100,000 with a gross profit of \$99,634; Dental expenses are down \$27,000; accounting fees are up \$11,000 due to increased Athena fees; Total computer is up \$13,600 due to the software fees and I've been calling on Dan's help quite often; Total insurance is down almost \$20,000 due to the loss of one provider and one full time RN; Total Repair & Maintenance is down almost \$15,000 because of the asphalt work in 2020 which will be done again in 2022; Total supplies are down almost \$10,000; there's been an increase in utilities across the board resulting in the increase from 2020 to almost \$6,000; Total Expenses are down almost \$40,000; Net Ordinary Income is also down almost \$139,000; Total Sales Tax is up from 2020 \$28,500 but Property Tax is down \$11,000 with a loss of \$65,000 in Total Other Income; Net Income is up \$69,160
Patient Counts - Medical Dec 2022 241 v 214 in Dec of 2021; possibly due to more COVID and other swab testing; Dental Dec 2022 59 v. 56 in Dec of 2021
- c. \$69,048.00 grant from The Colorado Health Foundation for Improving Quality Primary Care Through Enhanced Technology. Moving into the second year of Team Based Care
- d. \$7591.00 grant from LCMC Endowment Fund for a new Stryker stretcher to replace the older gurney in the trauma area

2. Discuss Resolution 2022-01: Designation of Meeting Day, Time & Place: all agreed to keep the last Tuesday of the month at 8:30 am in the Zeller Wellness Center for 2022
3. Review Resolutions 2022-02 & 2022-03: Polling place & DEO Appointment: up for election are Julie Stephens (two year term), Katie Elkins and Mike Schell (three year terms rather than four year because DOLA is switching to odd year elections)
4. It has been recommended by Michael Luedtke, LFHSD attorney, to consider looking at outdated By-Laws. Each board member will go through the By-Laws and make corrections as needed and bring to the February 22nd meeting.

5. **Business Development-** none

6. **Community Relations-** none

7. **Personnel-** comments from members of the community have been made regarding family members being on the LFHSD Board and on LCAMC payroll; review our Policy to make a determination. This will be discussed at the February 15th executive session so that we can meet in person rather than some of us on Zoom.

8. **SDA Manual Review-** Chapter X Public Financing: As a Special District we are allowed to pay for projects in various ways: save up for, incur debt (restrictions imposed by TABOR) or seek other financing. Other financing options not considered debt and allow for pay-as-you-go include General Obligation Debt, Revenue Bonds, Enterprise Obligations, Refunding Obligations, Lease/Purchase, Tax Anticipation Note, Bond Anticipation Note & Other. Section D discusses certain obligations imposed by the State and TABOR.

B. **Board Members Report-** Julie reported on the article she's submitted to Silver World and she has received positive comments on both articles.

C. **Medical Director Report-**

1. Dr. Gattis prepared an employee COVID vaccine policy as requested in the November 30, 2021 meeting; reported that COVID cases are spiking but not hospitalizations; it was requested that Dr. Gattis find out if there is a percentage mandate for employee vaccinations and if there is a date required to meet the mandate. There is currently one employee that is not vaccinated. Rachel is reporting twice a month how many employees are vaccinated as required
2. Dr. Gattis mentioned that with only two providers, it makes it difficult to schedule/cover for vacations; he will be gone and we will be closing the clinic on Saturday, January 29th and Saturday, February 5th; Dr. Carr will be coming in to work February 2-4; Bob Downs mentioned that Dr. Carr's help is good for the interim, but there is a need to spend money on advertising to find a full time PA/NP who will live in Lake City.

D. **Dental Director-**

1. Dental Director position is posted on Indeed as of 01/15/2022 and was posted for **free** on Colorado Dental Association (where Dr. B saw the job posting) website 01/18/2022; there are only two applicants

E. **Strategic Planning Update-** none

F. Any other items-

1. Thank You card from patient: She wanted the board members to have a copy; not included in the packet to comply with confidentiality.
2. Mike Schell's resignation for LFHSD Board of Directors; because there is no effective date, Mike has agreed to stay on the board a while longer

IV. MEETING-

A. Consider any updates to the meeting agenda: none; remove item E below

B. Consider approval of Resolution 2022-01 Designation of Meeting Day, Time & Place:

Motion: Katie Elkins
Second: Julie Stephens
Vote: all vote yes
Motion carries

C. Consider approval of Resolution 2022-02 Polling Place:

Motion: Katie Elkins
Second: Jerry Johnson
Vote: all vote yes
Motion carries

D. Consider approval of Resolution 2022-03 DEO Appointment:

Motion: Julie Stephens
Second: Jerry Johnson
Vote: all vote yes
Motion carries

E. Consider approval to amend By Laws

Motion:
Second:
Vote:
Motion

F. Consider approval of Minutes from prior board meetings 11/30/2021:

Motion: Katie Elkins
Second: Jerry Johnson
Vote: all vote yes
Motion carries

G. Consider approval of Minutes from prior board meetings 12/14/2021:

Motion: Katie Elkins
Second: Jerry Johnson
Vote: all vote yes

V. CITIZEN COMMENTS FROM FLOOR: none

VI. Consider motion for executive session per CRS 24-6-402(4)(f), C.R.S, discussion of personnel matters pertaining to hiring a new provider

Motion: Julie Stephens

Second: Mike Schell

Vote: all vote yes

Motion carries

Into executive session at 9:26am

Exit executive session at 9:49am

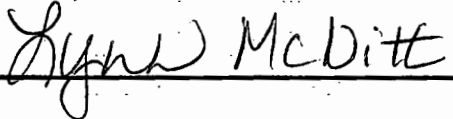
Mike Schell, Katie Elkins and Rachel Moore will meet to look at the budget to see what is available for advertising and for a second provider salary that is higher than what was originally budgeted. Rachel will look into different sites to advertise the position and will report the expected costs.

VII. Adjourn

Meeting is adjourned at 9:50am. Next meeting will be on Tuesday, February 22, 2022 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date



3-14-2022

(Secretary)

Date



2-22-22

(Recording Secretary)

Date