

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS–SPECIAL MEETING

Today's Date is Wednesday, January 23, 2019.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Janel Warren at 6:33 pm.

The meeting was held in the Moseley Health Care Complex.

II. Roll Call: In attendance were board members: Janel Warren, Jami Scroggins, Jerry Johnson, Mike Schell and Scott Beedy. Jessica Whiddon, Gina Carr and Troy Mead were also present. Malinda McDonald is the recording secretary.

Board of Directors:

President: Janel Warren

Vice-President: Jami Scroggins

Secretary: Mike Schell

Treasurer: Scott Beedy

Board Member: Jerry Johnson

III. Workshop

A. Executive Director Report– Medical patient counts through November 2018 were 3,130 vs 4,048 through November 2017. A difference of 918 less patients. Dental patient counts through November 2018 were 714 versus 761 through November of 2017. A difference of 47 patients.

1. November 2018 Financial Review– Reminder that we adjusted property tax income to span over the entire year, so you will note significant changes in the tax income but it will balance out by years end. This will also effect monthly net income for this year.

Profit and loss YTD through November 2018– Medicare incentive payment is up by approximately \$15,000. Total dental income is up by about \$2,000. Total patient services revenue are down by approximately \$47,000. Dental expenses are around \$300 more than November 2017. Accounting fees are down approximately \$12,000. Advertising is down about \$6,000. Staff education expenses are up about \$8,000. Total insurance is down approximately \$3,000. Wages are up about \$13,600. Total personnel expense is up about \$39,600. Repairs & Maintenance is down about \$7,500. Total supplies cost is down approximately \$15,800. Utilities are down about \$5,900. Waste management is down about \$7,000. Total expenses less depreciation are around \$913,000 compared to about \$922,000 in 2017 for a difference of approximately \$9,000.

Net ordinary income is down by approximately \$900.

Total net income minus depreciation is -\$32,278.66, a difference of \$509.75 compared to November of 2017.

Looking at profit and loss for the month of November 2018 net income is up by approximately \$23,600.

Balance sheet as of November 2018—Shows cash in the bank up by approximately \$33,000 over 2017.

2. **Discuss board meeting date and time for 2019.** – Mondays and Fridays are hardest for some board members. The last Thursday of the month at 8:30 am seems to work for everyone. This will make the next meeting Thursday February 28th.
- **Electronic Medical Records Update**— After a lengthy discussion about the new EMR the board feels that it is best to move forward with the process immediately.
 - **Business Development**— Zumba has agreed to an increased monthly maximum fee of \$40/mo during the months of June–September. October–May will continue to have a maximum fee of \$20/mo.
 - **Community Relations**— Dr. Carr is meeting with Rebecca Hall and Tara Hardy tomorrow in hopes of getting a community education curriculum established. The plan is to reach out to the school and the community. Does the board have any thoughts on this? Topics? Should we host here? etc. Every board member had ideas and will talk to Dr. Carr outside of the meeting.
 - **Personnel**— An Aflac representative was available to meet with staff on January 16. Employees were offered an opportunity to sign up for disability or other types of coverage if they chose to.

B. President

Reports: None

C. Medical Director

Reports: Lab policy and procedures have been occupying a lot of time, but revisions are coming through and the quality assessment plan is almost done.

Dave has not set a date yet, but he is getting close to retirement. This brings up questions about whether or not Dr. Carr can take over what he has been doing or if we need an additional part time person. Perhaps one of the nursing staff would like to be that champion.

X-Ray update: Susan is finished with course and ready to take the final test. Krista & Laura are most of the way thru the clinical work and ready to start the X-Ray portion of the training. By summer they should be ready to go.

Patient Education documents have been getting updated in the system to utilize more readily.

Med student rotation schedule for the summer will include a mix of 3rd year students, 1st year students and physician assistant students.

Dr. Carr has reached out to the Center for Mental Health repeatedly. In September she was told to expect an update in one week. Heard nothing as of December. In December reached out again and was told we should have an update soon and still have not heard anything. Another email was just recently sent out asking: Who is new CMO? So that we may coordinate. Also advised them that our tele health is still not up and running. Next step is to go beyond the Center for Mental Health. Janel Warren suggested approaching the BOCC for help.

D. Dental Director- None

IV. MEETING

A. Consider any updates to the meeting agenda: None

B. Consider approval of Minutes from prior month's board meeting:

Motion: Approval of Minutes for the meetings- 12/19/2018.

Motion: Jerry Johnson

Second: Mike Schell

Vote: All vote yes.

Motion Carries

C. Consider approval of resolution 2019-01, board meeting day, time & place for 2019:

Motion: To approve resolution 2019-01. Monthly meetings will be every 4th Thursday of the month at 8:30 am. Include the adjustment of adding the agenda to the Medical Center website.

Motion: Jerry Johnson

Second: Mike Schell

Vote: All vote yes.

Motion Carries

V. CITIZEN COMMENTS FROM FLOOR: None

VI. Adjourn

Meeting is adjourned at 6:34 pm. Next meeting will be February 28, 2019 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

(President)

Date

(Secretary)

Date

(Recording Secretary)

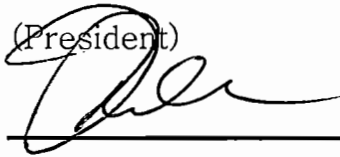
Date

V. CITIZEN COMMENTS FROM FLOOR: None

VI. Adjourn

Meeting is adjourned at 6:34 pm. Next meeting will be February 28, 2019 at approximately 8:30 a.m. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.


(President)



Date

2-26-19

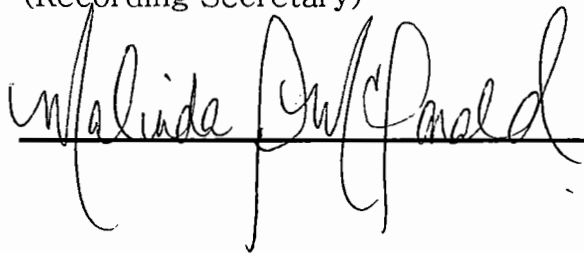
(Secretary)



Date

2-26-19

(Recording Secretary)



Date

2-26-19
