

LAKE FORK HEALTH SERVICE DISTRICT BOARD OF DIRECTORS-SPECIAL MEETING

Today's Date is Monday, January 15, 2018.

I. The regular monthly meeting of the Lake Fork Health Service District was called to order by Janel Warren at 9:06 a.m.

The meeting was held in the Moseley Health Care Complex.

II. Roll Call: In attendance were board members: Janel Warren, Jerry Johnson, Mike Schell and Becky Campbell. Shawna Shidler is excused. Nancy Zeller, Erin Cavit, Grant Houston, Janet Potter, Bob Downs, Jessica Whiddon, and Sherry Huisman were also present. Malinda McDonald is the recording secretary.

Board of Directors:

President: Shawna Shidler

Vice-President: Janel Warren

Secretary: Mike Schell

Treasurer: Becky Campbell

Board Member: Jerry Johnson

III. Workshop

- Update from medical director search committee: Effective 1/16/2018 to 5/31/2018 Dr. Gina Carr will be our remote medical director. In June Dr. Carr will be onsite permanently. She will be doing an onsite visit every two weeks until June.
- Discuss increase of medical billing fees: The board is looking at an increase of 2%. Currently a level 2 visit for an established patient is \$62.00 with the new increase it would be a \$63.00 visit. Jess Whiddon suggested a review of the cost and selling price of medications and supplies. There is a lot of time involved in ordering, checking-in, tracking and dispensing meds and supplies.
- Discuss VA designation: Erin has the paperwork and has been playing phone tag with her contact in Grand Junction.
- Discuss addition of attendance and punctuality information to employee guidelines: The current time sheet has totaled hours for the day. A new time sheet needs to be created immediately to show time-in and time-out. There needs to be a clear definition of what tardiness is. A "tardy policy" will be on the agenda for the next meeting.

Regular Meeting

A. Consider approval of changes to amended agenda to include approval of the medical director agreement both the remote and permanent employment of Dr. Gina Carr, the resignation and termination of employment agreement for Dr. Durmon, the new laboratory agreement with Dr. Durmon, and to make the updates to delegation of authorities:

Motion: To amend the Agenda to include approval of the medical director agreement both the remote and permanent employment of Dr. Gina Carr, the resignation and termination of employment agreement for Dr. Durmon, the new laboratory agreement with Dr. Durmon, and make updates to delegation of authorities.

Motion: Jerry Johnson

Second: Becky Campbell

Vote: All vote yes.

Motion Carries

B. Consider approval of minutes from prior month's board meeting:

Motion: Approval of Minutes for the meetings- 12/07/2017, 12/11/2017, 12/14/2017, 12/21/2017 board meetings.

Motion: Jerry Johnson

Second: Becky Campbell

Vote: All vote yes.

Motion Carries

C. Consider approval of resolution 2018-01, meeting time and place:

Motion: To approve resolution 2018-01.

Motion: Becky Campbell

Second: Jerry Johnson

Vote: All vote yes

Motion Carries

D. Consider approval of resolution 2018-02, appointing of election DEO:

Motion: To approve resolution 2018-02.

Motion: Jerry Johnson

Second: Mike Schell

Vote: All vote yes

Motion Carries

E. Consider approval of letter agreement for remote medical director for Dr. Carr:

Motion: To approve the letter agreement for remote medical director for Dr. Carr as written.

Motion: Jerry Johnson

Second: Mike Schell

Vote: All vote yes

Motion Carries

F. Consider approval of resignation, termination and laboratory agreement for Dr. Durmon as written:

Motion: To approve resignation, termination and laboratory agreement for Dr. Durmon as written:

Motion: Mike Schell

Second: Jerry Johnson

Vote: All vote yes

Motion Carries

V. REPORTS

A. President

Shawna Reports:

None

B. Interim Medical Director

None

C. Dental Director

None

D. Business Manager

Medical patient counts through December 2017 were 4,292 vs 4,447 for 2016, a decrease of 185 patients. For the month of December 2017 we saw a total of 244 vs 237 in the month of December 2016.

For the month of December the patient count per provider were:

Durmon:	5 patients- December 2017	39 patients- December 2016
Downs:	108 patients- December 2017	86 patients- December 2016
Huisman:	131 patients- December 2017	112 patients- December 2016

Dental patient counts through December 2017 were 796 vs 688 for 2016, an increase of 108 patients.

1. Financial

2. Business Development

3. Community Relations

4. Personnel

Consider approval to accept the change on item 5 under *Personnel Policy and Pay Issues*, second line down as *Vacation Use and Deferral*. Under the question: Can it be delegated? We will change from “NO” to “Yes”:

Motion: To accept the change on item 5 under *Personnel Policy and Pay Issues*, second line down as *Vacation Use and Deferral*. Under the question: Can it be delegated? We will change from “NO” to “Yes”:

Motion: Jerry Johnson

Second: Mike Schell

Vote: All vote yes

Motion Carries

5. Volunteer Hours

All board members turn in your volunteer hours to Becky.

6. Strategic Work Plan

Postpone scheduling for a few meetings.

V. CITIZEN COMMENTS FROM FLOOR:

Adjourn

Meeting is adjourned at 9:25 a.m. Next meeting will be **Monday, February 19, 2018** at approximately 8:00am. in the Zeller Wellness & Education Center in the Mosley Health Care Complex.

Shawna Shidler (President)

Date

Mike Schell (Secretary)

Date

Malinda McDonald (Recording Secretary)

Date

Motion: Jerry Johnson

Second: Mike Schell

Vote: All vote yes

Motion Carries

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Shawna Shidler (President)

Date

SShidler

2-19-18

Mike Schell (Secretary)

Date

Michael Schell

3-19-18

Malinda McDonald (Recording Secretary)

Date

Malinda McDonald

2/19/18
